

# MACKENZIE COUNTY

REGULAR COUNCIL MEETING

APRIL 9, 2013

10:00 A.M.

COUNCIL CHAMBERS  
FORT VERMILION, AB

# STRATEGIC PRIORITIES CHART

December 2012

## COUNCIL PRIORITIES (Council/CAO)

### NOW

1. **HOUSING ENTITY: Governance Structure - March**
2. **HWY 88 CONNECTOR: Dev. Control Zone - February**
3. **CANADA POSTAL SERVICE: Location - April**
4. **LAND USE FRAMEWORK: Process Certainty - April**
5. **REGIONAL COLLABORATION: Protocol - March**
6. **HIGH LEVEL: Share Service Agreement - June**
7. **RAINBOW LAKE: Airport Agreement - June**

### ADVOCACY

- Zama Road Paving Funds*
- Road Construction Funding Request*
- Canada Postal Service - La Crete*
- Land use Framework Input*

### NEXT

- OIL AND GAS STRATEGY
- FIRST NATION RELATIONS: Orientation
- ZAMA ROAD: Business Case
- HAMELT ROAD PRIORITIES PROGRAM
- SURFACE WATER MANAGEMENT PLAN
- OSB PLANT: Water Supply

- PRIVATE ROAD TRANSFER POLICY
- ECONOMIC DEVELOPMENT: Strategy
- TOURISM: Strategy
- BRANDING STRATEGY (2014)
- NEW ROAD CONSTRUCTION FUNDING
- TRANSPORTATION CORRIDOR PLAN

## OPERATIONAL STRATEGIES (CAO/Staff)

### CHIEF ADMINISTRATIVE OFFICER (Joulia)

1. **HOUSING ENTITY: Governance Structure - Jan.**
2. **CANADA POSTAL SERVICE: Location - Feb.**
3. **REG. COLLABORATION: Protocol - Mar.**
- HIGH LEVEL: Share Service Agreement**
- RAINBOW LAKE: Airport Agreement**

### ECONOMIC DEVELOPMENT (Bill)

1. OIL & GAS STRATEGY
2. ROAD CONSTRUCTION FUNDS: Request - Sept
3. OSB PLANT: Water Supply - June
- ZAMA ROAD: Business Case
- TOURISM: Strategy

### COMMUNITY SERVICES (Ron)

1. Orientation and acquaintance with with files/project/ activities (New Director) - March
2. Safety Meetings and Program initiation - Feb.
3. Radio Communication System - March
- Preparation for Municipal QMP Audit (Safety Code Council) - April
- Create a plan to achieve COR Certification - April

### AGRICULTURAL SERVICES (Grant)

1. **SURFACE WATER MANG. PLAN - ToR - Jan.**
2. Agricultural Trade Fair - July
3. Open House - April
- Agriculture Research Centre: Lease
- 

### PLANNING & DEVELOPMENT (Byron)

1. **HWY 88 CONNECTOR: Dev. Zone - Sept.**
2. **LAND USE FRAMEWORK: Process - Oct.**
3. Area Structure Plans - July
- Development Agreement: Revise
- Airport Vicinity Protection Area

### LEGISLATIVE SERVICES (Carol)

1. Municipal Elections - Oct.
2. DocuShare Implementation
3. La Crete Swimming Pool Plebiscite: Research - Jan.
- Human resource Policy Review
- Virtual City Hall Implementation

### FINANCE (Alison)

1. Long Term Capital Plan - Mar.
- 2.
- 3.
- Master Card Policy
- Internal Controls Procedure Review

### PUBLIC WORKS (John & Ron)

1. **HAMLET ROADS PROGRAM - Feb.**
2. Rural Road Classification System - March
3. Rural Waterline: ToR - May
- Rural Road Plan
- Water Source Plan

**CODES:** BOLD CAPITALS = Council NOW Priorities; CAPITALS = Council NEXT Priorities; *Italics* = Advocacy; Regular Title Case = Operational Strategies

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, April 9, 2013  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

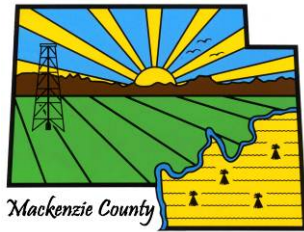
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|--|----|--|------|
| <b>CALL TO ORDER:</b>                    | 1. | a) Call to Order   |      |
| <b>AGENDA:</b>                           | 2. | a) Adoption of Agenda  |      |
| <b>ADOPTION OF<br/>PREVIOUS MINUTES:</b> | 3. | a) Minutes of the March 27, 2013 Regular<br>Council Meeting            | 7    |
| <b>DELEGATIONS:</b>                      | 4. | a) La Crete Jubilee Park Committee – 11:30 a.m.<br>b)<br>c)            |      |
| <b>GENERAL<br/>REPORTS:</b>              | 5. | a) CAO Report  | 21   |
|  |    | b) Municipal Planning Commission Meeting Minutes<br>– March 14, 2013   | 45   |
| <b>TENDERS:</b>                          | 6. | a) None  |      |
| <b>PUBLIC HEARINGS:</b>                  | 7. | a) None  |      |
| <b>COMMUNITY<br/>SERVICES:</b>           | 8. | a) Brighter Futures Society – La Crete Residential<br>Waste Collection | 63   |
|  |    | b)   |      |
|  |    | c)   |      |

|                                      |     |    |   |     |
|--------------------------------------|-----|----|---|-----|
| <b>ENVIRONMENTAL SERVICES:</b>       | 9.  | a) |   |     |
|                                      |     | b) |   |     |
| <b>OPERATIONS:</b>                   | 10. | a) |   |     |
|                                      |     | b) |   |     |
| <b>PLANNING &amp; DEVELOPMENT:</b>   | 11. | a) | Bylaw 890-13 Land Use Bylaw Amendment (Original Titled Property)  | 67  |
|                                      |     | b) |   |     |
|                                      |     | c) |   |     |
| <b>CORPORATE SERVICES:</b>           | 12. | a) |   |     |
|                                      |     | b) |   |     |
| <b>ADMINISTRATION:</b>               | 13. | a) | Bylaw 888-13 Bylaw Enforcement Officer  | 71  |
|                                      |     | b) | First Nation Relationships (discussion)   |     |
|                                      |     | c) | PREDA Trip to Vancouver   | 91  |
|                                      |     | d) | Mackenzie County Agricultural Fair & Trade Show   | 95  |
|                                      |     | e) |   |     |
|                                      |     | f) |   |     |
| <b>INFORMATION / CORRESPONDENCE:</b> | 14. | a) | Information/Correspondence  | 107 |
| <b>IN CAMERA SESSION:</b>            | 15. | a) | Legal   |     |
|                                      |     | b) | Labour  |     |
|                                      |     | c) | Land  |     |
|                                      |     |    | <ul style="list-style-type: none"><li>• Treeosco Inc. (Mustus Energy)</li><li>• Fort Vermilion Research Station</li></ul> |     |

**NEXT MEETING  
DATE:** 16. a) Regular Council Meeting  
Wednesday, April 24, 2013  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:** 17. a) Adjournment





## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                               |
| <b>Meeting Date:</b> | <b>April 9, 2013</b>   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b>       |
| <b>Title:</b>        | <b>Minutes of the March 27, 2013 Regular Council Meeting</b> |

### **BACKGROUND / PROPOSAL:**

Minutes of the March 27, 2013 Regular Council meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **COMMUNICATION:**

Approved council minutes are posted on the County website.

### **RECOMMENDED ACTION:**

That the minutes of the March 27, 2013 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_





**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, March 27, 2013  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

|                  |  |
|------------------|--|
| Bill Neufeld     | Reeve  |
| Walter Sarapuk   | Deputy Reeve   |
| Jacque Bateman   | Councillor (left the meeting at 5:11 p.m.)                           |
| Peter F. Braun   | Councillor   |
| Elmer Derksen    | Councillor   |
| Dicky Driedger   | Councillor (arrived at 10:09 a.m. and left the meeting at 5:55 p.m.) |
| John W. Driedger | Councillor   |
| Odell Flett      | Councillor   |
| Eric Jorgensen   | Councillor   |
| Lisa Wardley     | Councillor   |

**REGRETS:**

**ADMINISTRATION:**

|                       |   |
|-----------------------|---|
| Joulia Whittleton     | Chief Administrative Officer                                  |
| William (Bill) Kostiw | Director of Infrastructure Development & Government Relations |
| John Klassen          | Director of Environmental Services & Operations               |
| Ron Pelensky          | Director of Community Services & Operations                   |
| Byron Peters          | Director of Planning and Development                          |
| Carol Gabriel         | Manager of Legislative and Support Services                   |

**ALSO PRESENT:** Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on March 27, 2013 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:08 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 13-03-180 MOVED** by Councillor Flett

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That the agenda be approved with the following additions:  
13. h) Fort Vermilion Experimental Farm

**CARRIED**

Councillor D. Driedger joined the meeting at 10:09 a.m.

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the March 12, 2013 Regular Council Meeting**

**MOTION 13-03-181**

**MOVED** by Councillor Wardley

That the minutes of the March 12, 2013 Regular Council meeting be adopted as presented.

**CARRIED**

**GENERAL REPORTS:**

**5. a) Municipal Planning Commission Meeting Minutes – February 25, 2013**

**MOTION 13-03-182**

**MOVED** by Councillor Wardley

That the Municipal Planning Commission meeting minutes of February 25, 2013 be received for information.

**CARRIED**

**DELEGATION:**

**4. a) Sgt. Mark Wielgosz, High Level RCMP – 10:30 a.m. (Annual Performance Plan and Priorities Review)**

Sgt. Mark Wielgosz from the High Level RCMP Detachment was present to discuss Council's priorities for their annual performance plan.

**TENDERS:**

**6. a) Wadlin Lake Caretaking Contract**

**MOTION 13-03-183**

**MOVED** by Councillor J. Driedger

That the Wadlin Lake Caretaking tenders be opened.

**CARRIED**

Tenders Received:

Jerry Wolfe    \$6,500.00/month

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\_\_\_\_\_

Kevin Shelton \$8,600.00/month  
Lee & Natalie Morris \$10,450.00/month

**MOTION 13-03-184**

**MOVED** by Councillor Wardley

That the tendering process for caretaking services for campgrounds be reviewed by the Community Services Committee.

**CARRIED**

**MOTION 13-03-185**

**MOVED** by Councillor Braun

That the Wadlin Lake Caretaking contract be awarded to the lowest qualifying bidder, subject to budget amendment.

**CARRIED**

**MOTION 13-03-186**

Requires 2/3

**MOVED** by Councillor Jorgensen

That the budget be amended to include an additional \$1,500.00 per month for the Wadlin Lake Caretaking contract with funding coming from the General Operating Reserve.

**CARRIED UNANIMOUSLY**

**COMMUNITY  
SERVICES:**

**8. a) ESRD Mutual Aid Agreement**

**MOTION 13-03-187**

**MOVED** by Councillor Bateman

That the amended Mutual Aid Agreement between Environment & Sustainable Resource Development and Mackenzie County be approved as presented.

**CARRIED**

Reeve Neufeld recessed the meeting at 11:00 a.m. and reconvened the meeting at 11:16 a.m.

**ENVIRONMENTAL  
SERVICES:**

**9. a) None**

**OPERATIONS:**

**10. a) Policy PW039 Rural Road, Access Construction  
and Surface Water Management Policy**

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**MOTION 13-03-188**

**MOVED** by Councillor Bateman

That the collector road identification map be adopted as amended.

**CARRIED**

**MOTION 13-03-189**

**MOVED** by Councillor Bateman

That Policy PW039 Rural Road, Access Construction and Surface Water Management Policy be amended to insert the collector road identification map under schedule "D" Local Road Network section.

**CARRIED**

**10. b) 2013 Road Bans**

**MOTION 13-03-190**

**MOVED** by Councillor Derksen

That administration monitor the condition of Highway 88 Connector and Zama Access road and apply a 75% road ban when and where appropriate.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**11. a) Subdivisions per Quarter Section**

**MOTION 13-03-191**

**MOVED** by Deputy Reeve Sarapuk

That administration draft a Land Use Bylaw amendment for the Agricultural Zone as follows:

- Original parcels 81-160 acres be allowed 3 titles (2 parcels out – 10 acres each with exceptions)
- Original parcels of 80 acres or less be allowed 2 titles (1 parcel out – 10 acres each with exceptions)
- Commercial/Industrial subdivisions out of an Agricultural zone will be required to provide an Area Structure Plan for the entire original title parcel and will be discretionary.

**CARRIED**

Reeve Neufeld recessed the meeting at 12:09 p.m. and

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reconvened the meeting at 1:00 p.m.

**PUBLIC HEARINGS:**

**7. a) Bylaw 884-13 Plan Cancellation for Consolidation Purposes Plan 922 1976, Block 1, Lot 1 (Pt. of SW 22-107-13-W5M) (Fort Vermilion Rural)**

Reeve Neufeld called the public hearing for Bylaw 884-13 to order at 1:00 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 884-13 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Plan Cancellation. Byron Peters, Director of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on February 12, 2013.

Reeve Neufeld asked if Council has any questions of the proposed Plan Cancellation. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 884-13. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 884-13. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 884-12 at 1:02 p.m.

**MOTION 13-03-192**

**MOVED** by Councillor J. Driedger

That second reading be given to Bylaw 884-13, being a Plan Cancellation Bylaw to cancel and consolidate Plan 992 1976, Block 1, Lot 1 back into the quarter from which it was taken.

**CARRIED**

**MOTION 13-03-193**

**MOVED** by Councillor Jorgensen

That third reading be given to Bylaw 884-13, being a Plan Cancellation Bylaw to cancel and consolidate Plan 992 1976,

\_\_\_\_\_  
\_\_\_\_\_

Block 1, Lot 1 back into the quarter from which it was taken.

**CARRIED**

**11. b) Safety Codes - Uniform Quality Management Plan**

**MOTION 13-03-194**

**MOVED** by Councillor Braun

That the Uniform Quality Management Plan for the safety codes disciplines be adopted as presented.

**CARRIED**

Alison Kilpatrick, Director of Corporate Services joined the meeting.

**CORPORATE  
SERVICES:**

**12. a) Donation to Fort Vermilion 225<sup>th</sup> Anniversary  
Celebration**

**MOTION 13-03-195**  
(Requires 2/3)

**MOVED** by Councillor Braun

That the donation to the Fort Vermilion Recreation Board for the 225<sup>th</sup> birthday celebrations be TABLED to the council budget meeting on April 12, 2013 and that additional information be requested.

**CARRIED**

**12. b) 2013 Budget Review Date**

**MOTION 13-03-196**

**MOVED** by Councillor Wardley

That the 2013 Budget review meeting be set for April 12, 2013.

**CARRIED**

**4. c) Paul Noble – 2:00 p.m.**

Paul Noble made a second presentation regarding dog control issues in the Hamlet of Fort Vermilion.

Reeve Neufeld recessed the meeting at 1:35 p.m. and reconvened the meeting at 1:45 p.m.

**4. b) Peace Library System and the Public Library  
Services Branch (Alberta Municipal Affairs) – 1:30**

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**p.m.**

Veronica Bliska, Chair, and Linda Duplessis, Director of Peace Library System along with Ken Feser, Library Consultant from Municipal Affairs were present to discuss membership benefits.

Reeve Neufeld recessed the meeting at 2:42 p.m. and reconvened the meeting at 3:01 p.m.

**MOTION 13-03-197**

**MOVED** by Councillor Braun

That the County's potential membership in the Peace Library System be referred to the Mackenzie Library Board for further review and recommendation.

**CARRIED**

**ADMINISTRATION:**

**13. a) Bylaw 887-13 Honorariums & Expense Bylaw**

**MOTION 13-03-198**

**MOVED** by Councillor Braun

That first reading be given to Bylaw 887-13 being a bylaw to provide for honorariums and related expenses reimbursement for councillors and approved committee members as amended.

**CARRIED**

**MOTION 13-03-199**

**MOVED** by Councillor Wardley

That second reading be given to Bylaw 887-13 being a bylaw to provide for honorariums and related expenses reimbursement for councillors and approved committee members.

**CARRIED**

**MOTION 13-03-200**

Requires Unanimous

**MOVED** by Councillor J. Driedger

That consideration be given to proceed to third reading of Bylaw 887-13 being a bylaw to provide for honorariums and related expenses reimbursement for councillors and approved committee members.

**CARRIED UNANIMOUSLY**

**MOTION 13-03-201**

**MOVED** by Councillor Jorgensen

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That third reading be given to Bylaw 887-13 being a bylaw to provide for honorariums and related expenses reimbursement for councillors and approved committee members.

**CARRIED**

**13. b) Finance Committee – Terms of Reference**

**MOTION 13-03-202**

**MOVED** by Councillor Wardley

That the Finance Committee Terms of Reference be approved as amended.

**CARRIED**

**13. c) Recovery Strategy for the Woodland Caribou in Canada (Species at Risk Act)**

**MOTION 13-03-203**

**MOVED** by Councillor Bateman

That administration bring back options and costs to hire a specialist to assist in the preparation of a defence document regarding the Woodland Caribou.

**CARRIED**

**13. d) Vote on a Question - La Crete Municipal Swimming Pool**

**MOTION 13-03-204**

**MOVED** by Councillor Derksen

That the La Crete Swimming Pool vote on a question be received for information.

Councillor Derksen requested a recorded vote.

In Favor

Councillor Derksen  
Councillor Flett  
Councillor J. Driedger  
Reeve Neufeld  
Deputy Reeve Sarapuk  
Councillor D. Driedger  
Councillor Jorgensen

Opposed

Councillor Bateman  
Councillor Wardley  
Councillor Braun

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**CARRIED**

**13. e) Think Local Market – Request for Letter of Support**

**MOTION 13-03-205**

**MOVED** by Councillor J. Driedger

That a letter of support be written for the Think Local Market initiative.

**CARRIED**

Reeve Neufeld recessed the meeting at 3:59 p.m. and reconvened the meeting 4:16 p.m.

**13. f) Economic Development**

**MOTION 13-03-206**

**MOVED** by Councillor Bateman

That administration continue exploring economic development as necessary.

**CARRIED**

**13. g) County of Northern Lights and the Dimestore Fisherman 2013**

**MOTION 13-03-207**

**MOVED** by Councillor Bateman

That Mackenzie County partner with the County of Northern Lights and the Northern Sunrise County for the Dimestore Fishermen tourism video, subject to them spending one day filming in Mackenzie County, at a cost of \$5,000.00 with funding coming from the Grants to Other Organizations, and that we explore the possibilities of hosting a full feature episode in the Mackenzie Region.

**CARRIED**

**13. h) Fort Vermilion Experimental Farm (ADDITION)**

**MOTION 13-03-208**

**MOVED** by Councillor Bateman

That the Fort Vermilion Experimental Farm be TABLED to the in-camera portion of the meeting.

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**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**14. a) Information/Correspondence**

**MOTION 13-03-209**

**MOVED** by Councillor Wardley

That Council recommend to the Agricultural Service Board that the Fort Vermilion 225<sup>th</sup> Anniversary Celebration component be added to the Agricultural Fair and Trade Show and that the invitation letters be sent as presented.

**CARRIED**

**MOTION 13-03-210**

**MOVED** by Councillor Braun

That the government letters be sent as presented.

**CARRIED**

**MOTION 13-03-211**

**MOVED** by Councillor Wardley

That a letter be sent to the Minister of Agriculture and Agri-Food Canada in support of the "Day of the Honey Bee" and that May 29, 2013 be proclaimed as the "Day of the Honey Bee".

**CARRIED**

**MOTION 13-03-212**

**MOVED** by Councillor Braun

That Councillor J. Driedger be appointed as the alternate member on the Mackenzie Housing Management Board.

**CARRIED**

**MOTION 13-03-213**

**MOVED** by Councillor Jorgensen

That the ballots be destroyed.

**CARRIED**

**MOTION 13-03-214**

**MOVED** by Councillor Flett

That the information/correspondence items be accepted for information purposes.

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**CARRIED**

**IN CAMERA SESSION:**

**MOTION 13-03-215**

**MOVED** by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 5:10 p.m.

- 14. a) Legal
- 14. b) Labour
- 14. c) Land

**CARRIED**

Councillor Bateman left the meeting at 5:11 p.m.

**MOTION 13-03-216**

**MOVED** by Deputy Reeve Sarapuk

That Council move out of camera at 5:55 p.m.

**CARRIED**

Councillor D. Driedger left the meeting at 5:55 p.m.

**15. a) Legal**

**15. b) Labour**

**15. c) Land – Treeosco Inc. (Mustus Energy)**

**MOTION 13-03-217**

**MOVED** by Deputy Reeve Sarapuk

That the negotiations with Treeosco Inc. (Mustus Energy) be received for information and that administration investigate the Bio-Mass Protocols.

**CARRIED**

**13. h) Fort Vermilion Experimental Farm (ADDITION)**

**MOTION 13-03-218**

Requires Unanimous

**MOVED** by Councillor Jorgensen

That the County send a letter identifying our definitive requirement for the Fort Vermilion Experimental Farm property

\_\_\_\_\_  
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and the requirement that the property remain an agricultural research facility.

**CARRIED UNANIMOUSLY**

**NEXT MEETING  
DATE:**

**16. a)** Regular Council Meeting  
Tuesday, April 9, 2013  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**17. a) Adjournment**

**MOTION 13-03-219**

**MOVED** by Councillor Flett

That the council meeting be adjourned at 5:56 p.m.

**CARRIED**

These minutes will be presented to Council for approval on April 9, 2013.

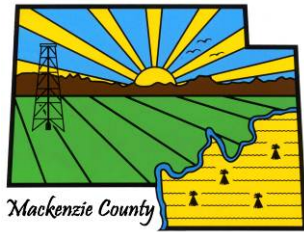
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Bill Neufeld  
Reeve

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Joulia Whittleton  
Chief Administrative Officer

UNAPPROVED



## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                         |
| <b>Meeting Date:</b> | <b>April 9, 2013</b>                                   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>CAO Report</b>                                      |

### **BACKGROUND / PROPOSAL:**

CAO and Director reports are attached for information.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **COMMUNICATION:**

### **RECOMMENDED ACTION:**

That the CAO report for March 2013 be received for information.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



# Mackenzie County

## Monthly CAO Report to Council – March 2013

March 2013 was a busy month, with good progress in all departments. As Council is well aware, the provincial government budget was released and includes substantial cutbacks in municipal programs. The biggest impact on our municipality is due to no funding for the resource road program and local bridge program. There is also a reduction in the County's Municipal Sustainability Initiative operating and capital grants. Administration is in the process of reviewing the 2013 budget for preparation to Council's April 12<sup>th</sup> budget review meeting. The County's actual assessment, prior year's carried forward projects, reserve balances, etc. are being finalized in preparation to this meeting.

This report provides highlights on some completed or ongoing initiatives.

1. **AB Agriculture and Rural Development** – a follow up letter was drafted and sent. Since the meeting, we have been in contact with Ministry representatives. We have scheduled teleconferences with Brent Paterson on April 8<sup>th</sup> regarding the Drainage Master Plan and Jamie Curran on April 5<sup>th</sup> regarding AB Chicken Producers.
2. **AB Transportation** – a presentation was made to the Minister regarding Highway 88 Connector, Zama Access, municipal projects, and Tompkins Crossing (Ferry) was discussed. As Council is aware, a request was made for the Ministry to consider the two municipal projects for funding under a special consideration.
3. **Strategic Priorities Report** – the report was approved by Council at the February 12<sup>th</sup> meeting. A summary page is included in each council package. Administration is moving forward with the tasks as directed. The first quarterly review is scheduled April 22 & 23.
4. **AUMA's MGA Review Meeting** – I attended the March 26<sup>th</sup> meeting with Councillors Jacque Bateman and Eric Jorgensen. Urban municipalities are actively preparing for the upcoming MGA review. One of their desired outcomes is distribution of linear assessment revenues among urban and rural municipalities.
5. **Ainsworth** – a meeting with Ainsworth representatives was held with discussions evolving around assessment, water access, and their plans in general.
6. **Regional Collaboration** – prepared documents for the next meeting that is scheduled for April 12 & 13.
7. **Housing Boards Amalgamation** – a meeting is scheduled on April 16.
8. **Mustus Energy Ltd.** – an Option to Purchase and Sale and Construction agreements were sent to Treeosco as discussed and approved.
9. **Mackenzie County Water Systems** – DCL Siemens made a presentation to Council at the March 12<sup>th</sup> meeting. Direction was provided to DCL to proceed with water treatment plants assessments and offsite levy review.

10. **RCMP** – a new agreement was signed with RCMP for the La Crete office lease space. Preparation of a new MOU for the enhanced policing (one RCMP officer position) for La Crete is in progress. Office space lease calculation was prepared and submitted to HL Detachment – waiting for their response.
11. **Regional Service Sharing Agreement with the Town of High Level** – a letter was sent to the Town inviting them to discuss the topics related to the existing agreement (one of the conditions in the exiting agreement is to review it by June 2013)
12. **Town of Rainbow Lake Airport** – waiting for data from the Town.
13. **Directors Performance Evaluations** – I have started with evaluations for the past year and will be busy with these through the month of April.

Please review the attached Directors reports and we will be happy to answer any questions Council may have.

Respectfully submitted,  
Joulia Whittleton



## MONTHLY REPORT TO THE CAO

For the Month of March, 2013

From: John Klassen  
Director of Environmental Services & Operations

### Annual Operating Programs, Projects and Activities

| Program/Activity/Project | Timeline       | Comments  |
|--------------------------|----------------|---|
| Road Maintenance         | Ongoing        | Working on establishing revised grader beats.   |
| Ice Bridge               | Winter 2012/13 | Was reduced to 30 tonnes on April 3,2013  |
| Spring Thaw              | March/April    | The culvert steaming unit is set up and ready to go.  |
| Dust Control             | April          | Currently advertising for dust control with an application deadline of April 30 <sup>th</sup> . |

### Capital Projects

| Projects   | Timeline     | Comments   |
|--|--------------|--|
| Bridge Repairs                                   | Summer 2013  | With the AT bridge funding having been cut we are waiting for information on which bridges were preapproved in 2012. |
| La Crete Street Projects                         | Summer 2013  | Design and tender development is in progress.  |
| Zama water & sewer upgrade projects              | 2013         | Grant applications were submitted and are waiting on approvals.  |
| 88 Connector                                     | October 2012 | Currently shut down for winter and we are pursuing funding for Phase II  |
| La Crete Lagoon Upgrade                          | 2012/2013    | The clearing & grubbing contract is complete plan to tender at the end of May for construction in June.              |
| FV-50 <sup>th</sup> Street Water & Sewer Project | Summer 2013  | An engineering engagement was signed and design is in progress.  |

**Personnel Update:**

The Public Works Admin Assistant position for La Crete is currently being advertised as Amanda Losee is no longer with the County.

**Other Comments:**

Attachments:

## MONTHLY REPORT TO THE CAO

For the month of March 2013

From: Byron Peters  
Director of Planning & Development

### Annual Operating Programs, Projects and Activities

| Program/Activity/Project                    | Timeline    | Comments  |
|---|-------------|---|
| Leap frog development & business incentives | April 2013  | Have compiled info on these topics, need to be further evaluated and bring forward a recommendation to incorporate the changes into policies/bylaws |
| Business Licensing                          | May 2013    | Currently drafting new bylaw  |
| Development Agreements                      | Spring 2013 | Need to review, revise and implement.   |
| Antenna System Siting Protocol              | Summer 2013 | Need to review and edit entire protocol   |
| Land Use Bylaw review/update                | Fall 2013   | Will need to thoroughly review and amend after the ASP's are approved   |

### Capital Projects

| Projects                              | Timeline    | Comments  |
|---------------------------------------|-------------|---|
| Area Structure Plans                  | June 2013   | Received first draft for all 7 ASPs and provided comments back to SAL. April 24 <sup>th</sup> they will be presented to Council |
| Community Infrastructure Master Plans | Winter 2013 | DCL completed first site visit, now in a drafting & analysis phase  |
| Rural Addressing                      | 2013        | In progress. Jeff & Julius working on this project.   |
| Airport Vicinity Protection Area      | April       | Draft completed. Will be at next council meeting.   |

**Personnel Update:**

Have completed some interviews for Economic Development Officer position. Hoping to hire someone soon.

**Other Comments:**

The Land Use Framework will continue to be a priority project until it is completed, hoping for completion in April. We are making some revisions to the maps for this project. Meeting scheduled for April 8<sup>th</sup> in Manning. Expect the province to start the LUF process this spring.

Several land developers are chomping at the bit to get going on new developments, primarily residential.

Development permits are picking up, can see that people are especially eager to get going on new houses.

## **ASP UPDATE**

### **HAMLETS ASPs**

#### **Tasks undertaken during past week**

Internal reviews completed  
Three ASPs issued for client review  
MDB Economic Development Report Finalized

#### **Outstanding items**

N/A

#### **Issues or concerns to be resolved**

N/A

#### **Overall project progress**

Plans delivered early for review.

#### **Next deliverable and date**

Client to supply final comments on draft plans on April 02.

### **INDUSTRIAL ASPs**

#### **Tasks undertaken during past week**

Internal reviews completed  
Four ASPs issued for review

#### **Outstanding items for Client action**

N/A

#### **Issues or concerns to be resolved**

N/A

#### **Overall project progress**

Draft plans delivered on time for review.

#### **Next deliverable and date**

Client to supply final comments on draft plans on April 02.



## MONTHLY REPORT TO THE CAO

For the month of March 2013

From: Alison Kilpatrick  
Director of Corporate Services

### Annual Operating Programs, Projects and Activities

| Program/Activity/Project           | Timeline       | Comments  |
|------------------------------------|----------------|---|
| 2013 Operating and Capital Budgets | April 12, 2013 | Council approved the 2013 operating and capital budgets in its Dec. 11, 2012 meeting. Updates for final assessment figures anticipated in February/March. Special Council Meeting scheduled for April 12, 2013.   |
| 2012 Year End Audit                | April 24, 2013 | Corporate Services staff have submitted draft financial statements, with supporting documentation, to the auditors for review and testing. Auditors completed their year end field visit for the week of March 4, 2013. Auditors scheduled to attend Council meeting on April 24, 2013. |
| Internal Controls                  | Ongoing        | Assessment and improvement will be an ongoing project.  |

### Capital Projects

| Projects   | Timeline       | Comments             |
|--|----------------|----------------------|
| Provision of financial and analytical support to capital budget expenditure and grant application processes. | April 12, 2013 | As discussed, above. |

### Personnel Update:

Vacancy in Finance Clerk position. Job has been posted until suitable candidate is found.

**Other Comments:**

Through April, the primary focus of Corporate Services staff continues to be the completion of year end audit work. In addition, we will bring to Council a revised 2013 budget package on April 12<sup>th</sup>, and a draft tax bylaw on April 24<sup>th</sup>.



## **MONTHLY REPORT TO THE CAO**

For the month of March 2013

From: Ron Pelensky

### **Director of Community Services & Operations**

#### **Roads/Bridges**

Heavy winds this month caused plenty of drifting which kept the graders busy. Public works department time was focused on winter and spring maintenance which included items like snow clearing, sanding and hauling snow piles off Fort Vermillion hamlet streets (this will help drainage during spring runoff). In the last week of March the crews cleaned snow off bridges and started the culvert and storm drain thawing program.

#### **Equipment**

There were several small maintenance items repaired including welding of a wing on a grader. Administration and staff continued obtaining quotes for capital purchases on equipment trailer, lawn mower and crane truck.

#### **Buildings**

We completed 23 maintenance request items in various buildings. Some of the maintenance items completed this month were servicing furnaces in several facilities, repair roof leak at Fort Vermillion Fire Hall, investigate high furnace temperature alarm at LaCrete office..

#### **Transfer Station/ La Crete Waste Collection**

Tags for additional garbage bins for LaCrete were received and we implemented the program. Rocky Lane transfer station attendant position was advertised and the position was filled by Marvin McNeil.

#### **Parks**

A caretaker for Wadlin lake campground was awarded to Jerry Wolfe. Administration completed a bonus policy for campgrounds and submitted it to the community services committee for comments. Reviewed the county's playground inspection report and current policyies.

#### **Health and Safety Program**

Safety meetings continued in all departments. The occupational health and safety committee held its monthly meeting. We reviewed Northern lights safety program and made a motion to

recommend adopting it as a template. We reviewed and discussed 3 accidents that occurred last month and made recommendations for improvements. Reviewed a draft terms of reference for the committee and reviewed how to provide WHMIS training within the county.

### **By-law**

By-law enforcement continued with enforcement on stray dogs in the hamlet of Fort Vermillion and one dog was caught. By-law also responded to dog complaints at Rocky Lane School and three dogs were caught.

### **Fire Departments**

In the month of March the LaCrete Fire department responded to 2 structure fires, 2 Motor Vehicle Collisions, 2 Medical assist calls, and one Fire alarm. The Fort Vermillion Fire department responded to 1 structure fire and 2 medical assist calls.

The following training took place 6 members completed ICS100 and ICS200 training, 2 members completed ICS300 training, the fire chief completed a incident management course. During the weekly practices they worked on radio communication, accountability training, fire behavior and mayday with RT team development.

A fire chiefs meeting was held in LaCrete in which we discussed essential equipment and reviewed the draft communication report which identified deficiencies in our existing infrastructure and radio system. It also provided short term and long term improvement options.

## **Monthly Report to CAO**

For the month of March 2013

From: William (Bill) Kostiw  
Director of Infrastructure Development and Government Relations

This report is a brief overview of activities and events I have been working on for the last month as well as some of the ongoing projects.

### **A) Culverts**

The culverts at AJA/697 and Highway 58 / 8 mile road are installed. Because of winter conditions final grading will be complete after the spring runoff. (Motion 12-02-398)

### **B) Gravel**

We are working on agreements for long term gravel supply as per the budget guidelines. We anticipate having agreements for CAO/Council perusal in May 2013. (Motion 12-12-857)

### **C) Resource Roads**

The highway 88 connector project is still under review until we get final word from A.T. This is also the situation with Zama City Access. We have discussed interim road maintenance on these two projects with our engineers and they will issue the appropriate notices to the general contractor. (Motion 12-10-731)

### **D) Agriculture**

The Canada Agriculture Research Station status will be on the Council agenda for discussion and/or decision. (Motion 13-03-218)

The agricultural fair and trade show planning is under way and we hope to have a preliminary program for yours and councils review on April 9, 2013. Alberta agriculture staff has called in regards to the chicken quotas issue, rural water hookup grants and the drainage master plan. These matters are under review and will be reported on as soon as more information is gathered.

### **E) Tri-Council South-East**

The tri-council strategy meeting is set for May 13 in Peace River at 10:00 am. The main topics are new East/West connector roads. The MLA's have also been invited to attend.

**F) High Level Rural Water**

High Level south rural water line development is under review and we expect to report in detail by June 2013. This project will also require a budget discussion. (Motion 13-03-150)

**G) Bio Mass Power**

The Mustus/TREEOSCO project is on the April 9<sup>th</sup> agenda for discussion or negotiation. (Motion 13-03-217)

**H) Caribou & Land Use Framework**

The Woodland Caribou documents are being studied to determine the overall impact on Mackenzie County and how this all fits with the Land Use Framework stuff. We expect to bring more information to Council by June 2013 in regards to "expert's advice", options & costs. (Motion 13-03-203)

**I) Connector Roads**

The extension of Highway 58 project to Fort Nelson is also under review and we hope to have project funding in place and proceed by late April 2013. (Motion 13-02-096)

**J) Railways & Pipelines**

Good, reliable, full capacity rail lines are vital to the development of municipality's dependant on resource development as is Mackenzie County. The current CN line is in poor shape, especially the trestles and sidings. Customers of CN also have concerns about car supply and freight rates. We did speak to CN at the AAMD&C conference about these matters. Perhaps Council and CAO should meet with CN's western V.P.'s to discuss these matters.

Pipelines are another key link in getting resources to markets as well as providing much needed tax revenue. We received notice that the Nova Gas Bootis Hill 130 km new line has been cancelled. Probably not much we can do about this project but perhaps Council & CAO could meet our Energy Minister to discuss pipeline developments like the Mackenzie Pipeline and the CO<sub>2</sub> pipeline.

In summary we are busy with projects and planning for the upcoming construction season. Thank you and I would be pleased to provide more information or answer questions.

## On-Farm Water Management

### Terms and Conditions

**Application Forms can only be obtained from the Water Specialist approving the LTWMP**

### Program Purpose Statement

This program provides technical assistance to agricultural producers to complete a Long-Term Water Management Plan (LTWMP), and shares the cost of related enhancements of their on-farm water supply management.

The Growing Forward 2 On-Farm Water Management Program (2013-2018) addresses two key industry priorities.

1. Improved resource management. The program helps producers achieve greater water security and more effective and efficient management of their on-farm water resources, enhancing the sustainability of those resources.
2. Improved production capacity. Producers who improve their water management capability advance the long-term competitiveness of their operation, making them better able to embrace business opportunities.

### Program highlights

The On-Farm Water Management Program shares costs relating to enhancements of a producer's on-farm water supply management, arising from a Long-Term Water Management Plan (LTWMP). These eligible costs are offered through Standard and Special Incentive projects described in detail in the On-Farm Water Management Program factsheet.

- *Standard Incentive projects* include construction of water sources such as wells, dugouts, spring developments, dams and pipelines. These projects are eligible for reimbursement of up to one-third of expenses, to a maximum of \$5,000 per applicant.
- *Special Incentive projects* include well decommissioning, well pit conversions, water meters, water well depth measurement equipment, and connections to multi-user water supply pipelines. These projects are eligible for reimbursement of up to 50% of expenses, to a specified maximum per applicant or project.

There is no cost to producers for technical assistance provided by ARD Water Specialists, relating to the completion and required prior approval of a Long-Term Water Management Plan.

Grants are available on a first-come, first-served basis for a variety of water sourcing, conservation and protection projects if they are previously identified in the producer's approved LTWMP and meet the program's Terms and Conditions.

Submission of a completed Grant Application Form to ARD does not guarantee that the Applicant will receive payment under this Program.

No advance payments will be made. Applicants can only receive a grant payment for eligible expenses incurred and documented with the application form.

The On-Farm Water Management Program is not an emergency program. To be eligible for funding, projects must be identified in a LTWMP approved by an ARD Water Specialist **prior** to starting the project.

### Am I Eligible for this Program?

Producers, corporations and not-for-profit organizations with an active agricultural business in Alberta and a minimum of \$10,000 of farm commodity production income are eligible. An eligible on-farm water project can be located on private land, rented land, and certain types of Crown land subject to prior written approval from the landowner.

All participants must have completed a Long-Term Water Management Plan (new or amended) and have it approved by an ARD Water Specialist **before** starting a water project for their application to be considered eligible. LTWMPs that were approved during GF1 are still valid if they are accurate and identify the eligible water project you are interested in completing.

### How do I apply for this Program?

1. Determine whether you are eligible and interested in the type of eligible projects listed. *Note:* Refer to the program's Terms and Conditions and the On-Farm Water Management Program factsheet.
2. Complete a Long Term Water Management Plan for your farm. *Note:* Producers complete a Long-Term Water Management Plan – either independently or with the assistance of an ARD Water Specialist. A LTWMP template is provided to help producers create a Long-Term Water Management Plan. Submit your LTWMP to ARD for review by an ARD Water Specialist. Upon approval, they will provide a LTWMP approval confirmation letter as part of the grant application package.
3. Obtain any approvals required. *Note:* Projects must meet the requirements of all applicable federal and provincial legislation and contact must be made to pertinent agencies prior to starting a project. A completed Environmental Checklist, highlighting environmental concerns for the producer to address, will help you with this and is also required as part of a grant application
4. Complete your project or projects identified in your approved LTWMP
5. Submit the Grant Application Form and supporting documents to:

Growing Forward 2 Program Delivery Branch  
Alberta Agriculture and Rural Development  
Strategy and Program Delivery Branch  
Room 201, J.G. O'Donoghue Building  
7000 - 113 Street  
Edmonton Alberta T6H 5T6  
Or Fax (780) 427-5921

To find out more about the program, or to speak with an ARD Water Specialist, please contact the Ag-Info Centre at 310-FARM (3276).

# Federal ag minister delivers blunt message to supply management oversight

## NATIONAL VIEW



BARRY WILSON

**A**n appointee of federal agriculture minister Gerry Ritz and the federal cabinet, Farm Products Council of Canada chair Laurent Pellerin receives what might be called his annual marching orders. In bureaucratic Ottawa, ministers receive a "mandate letter" from the prime minister when they are appointed. Ministers replicate that in letters of instruction to their appointees.

A "mandate letter" from the responsible minister outlines the goals he expects his appointees to achieve or at least work toward in the year ahead.

In Pellerin's case, as chair of the federal agency that oversees the operation of supply management agencies, with the exception of dairy, the instruction primarily lays out Conservative expectations.

Last week, in an unusually blunt speech to the annual meeting of Chicken Farmers of Canada, the former Canadian Federation of Agriculture president offered a rare glimpse of the private correspondence between minister and appointee.

The message as Pellerin relayed it was in plain these words and not this political but the core message to take from the five-page letter from Ritz was clear: if the government is going

to continue to support and defend supply management, the agencies that operate the system have to keep their noses clean and run efficient, transparent and defensible systems.

The message Pellerin said the minister conveyed was "to expect more from the agencies."

The main target, for the moment, is CFC, which is embroiled in a divisive battle over how to allocate among provinces additional quota coming from industry growth.

With the board at a stalemate and Alberta ready to leave the agency at the end of the year if it does not receive more quota to reflect its growing population, Pellerin warned that the RPCC will intervene if the board cannot resolve the issue by the end of summer.

He also targeted CFC's cost-of-production calculation, which is key

in determining prices.

The minister's letter said pricing must be based on real costs that are defensible to the industry and critics.

"The real question is what are the costs?" Pellerin said pointedly.

Under the system, chicken producers have a right to receive their cost of production and a "reasonable" profit margin, he said. However, he suggested the agency must update its cost of production calculation to make it credible.

"We will put pressure on this file," Pellerin warned.

Later, he suggested that the chicken industry's cost-of-production calculation is out-of-date and may not account for falling costs because of increasing feed efficiencies on the farm.

"They have to be in survey mode much more often than they have

been in the past," he said. "There is a lag between real costs and what they are using, and that hurts credibility."

CFC president David Janzen said the complaint will be dealt with when Ontario completes an extensive update of its cost of production. "By and large, if the Ontario COP is found to be transparent and credible, then it can set the tone for the rest of the country."

That may not satisfy Pellerin, whose council must endorse the results. Because of differences in operational scale and varying input costs, Ontario's cost of production does not necessarily translate into Western Canada, he suggested.

If Ritz wants a firm and knowledgeable hand to ride herd over supply management, Pellerin appears to be his man.

FLOODING | EDUCATION

# Saskatchewan flooding seminar attracts Dutch experts

**Management and mitigation** | Officials will share experience as Saskatchewan prepares for a large spring runoff

**BY BRIAN CROSS**  
SASKATOON NEWSROOM

As Saskatchewan's community is bringing in heavy winter to deal with anticipated flood problems, this spring city officials in Yorkton have teamed up with the Netherlands to host a Prairie Flood Management and Mitigation Seminar.

The seminar, scheduled to start March 27, but after deadlines for this issue, was expected to feature speakers from Saskatchewan, Manitoba and the Netherlands who offer information on the best ways to deal with

water-related topics such as large scale flooding, drainage, storm water and wetland management, water management technologies and government.

The Netherlands has a long history of dealing with floods and water management. The country's disastrous 1953 flood resulted in more than 425,000 acres flooded and a cost of hundreds of millions of dollars.

Following the flood, the Dutch government formed the Delta Works, a series of construction projects considered to be one of the seven wonders of the modern world.

Today, roughly 10 million Dutch people, out of a total population of 16.7 million, live behind dikes to protect against flooding.

Representatives from two Dutch companies involved in water management were expected to attend the Yorkton seminar.

Communities throughout Saskatchewan and Manitoba are bracing for heavy runoff this spring and the potential for significant flooding in some areas.

Snowpacks above normal throughout much of Western Canada, and moisture tables were already high going into the winter.

A news release from the City of Yorkton said it could be another challenging year for the Prairies.

High moisture tables, near record snowfall and cooler than normal temperatures will make for uncertain spring water level conditions.

"This seminar will provide about 100 registrants the opportunity to network and examine water management issues from both the Dutch experience and the experiences on the Prairies," said Jodie Dyck, honorary consul for the Netherlands in Saskatchewan.

"Dutch companies are working

globally in water management and they have tremendous experience and knowledge which I believe can be applicable for the Prairies including the City of Yorkton."

## 10 million

**THE NUMBER OF DUTCH PEOPLE LIVING BEHIND PROTECTIVE DIKES**



# Snow may delay Black Sea seeding

WEATHER | UKRAINE, RUSSIA

KIEV/MOSCOW (Reuters) — Recent heavy snowfall over parts of Ukraine and Russia may jeopardize this year's spring barley crop if the two countries are forced to delay seeding. The condition of fall seeded crops is generally good and production is expected to bounce back from last year, but spring crops could suffer if seeding is delayed.

Record levels of snow fell on northern and western Ukraine on the March 23-24 weekend, leaving 60 to 80 centimetres of cover. The snow layer in Moscow reached 70 centimetres in depth March 25, which is a record for this winter.

Ukraine's spring barley yields could be reduced by as much as 18 percent if seeding is significantly delayed, the world's leading exporters said. "There's a lot of snow, and it takes time to start the sowing," said Mykola Kulbida, the head of Ukraine's state weather centre.

**The delay may last two to three weeks and this could reduce the yield of spring barley by 15 to 18 percent.**

MYKOLA KULBIDA

UKRAINE STATE WEATHER CENTRE

grain such as barley and oats in Russia's central and Volga regions, said Andrey Sizov, head of agriculture analysts SovEcon.

"Russia's regions, which coped with the weather during winter, received the fourth month of winter as a gift," he said jokingly.

Russia's central and Volga regions, which accounted for 37 and 30 percent of Russia's 2012 barley harvest, respectively, have not yet started seeding in the central region should ideally be over by late April.

Snow was expected to continue to fall in many parts of Russia's central and Volga regions March 25-26, while the daily average temperature in the central region is likely to be below the standard level by 7 to 11 C. Russia harvested almost 14 million tonnes of barley in 2012.

Forecasters and SovEcon analysts saw no significant risk to the country's wheat crop, which is its main grain export.

FARM PROGRAM | ALBERTA SIGNS

## Growing Forward 2 gets Alta. OK

BY MARY MACARTHUR  
CAMROSE BUREAU

Alberta has officially signed onto Growing Forward 2.

The province's farmers will have access to \$406 million in federal and provincial money over the next five years to develop programs that enhance Alberta's competitiveness in the market.

"We need to stay on the cutting edge," provincial agriculture minister Verlyn Olson said during a joint announcement with federal agriculture minister Gerry Ritz in Leduc, Alta.

"That is what Growing Forward is all about, something that will allow us to remain competitive and stay

out on the sharp end of all development"

The money is part of the \$3 billion Growing Forward 2 initiative to boost agricultural diversification in Canada.

The federal government funds 60 percent of the initiative, and the provinces and territories pick up the rest of the costs for each province.

Not all the agreements are the same.

Olson said Alberta farmers indicated during provincial consultations that they wanted to have flexibility in the new agreement.

The money will focus on 30 programs designed to enhance market development, research, science and innovation.

# Ritz touts indirect benefits of budget

**Agriculture spending** | Quiet federal budget has no big announcements for rural Canada

**BY BARRY WILSON**  
OTTAWA BUREAU

Last week's federal budget contained no new big ticket agricultural spending or policy plans, but agriculture minister Gerry Ritz said farmers should look beyond the obvious.

"Rural Canada depends on infrastructure, depends on jobs, depends on the economy bubbling along to allow people to buy their products," Ritz said.

"That's what this budget does."

Farm lobby leaders reacting to the budget generally agreed, arguing that many of the non-farm specific promises will help the industry.

"From an agriculture perspective, I think overall this budget is pretty good," said Canadian Federation of Agriculture president Ron Bennett.

There were two specific farm tax benefits in the budget:

- An increase in the one-time farm capital gains exemption to

\$800,000 from \$750,000 with the amount indexed to inflation, saving farmers an estimated \$20 million over the next two years.

- A doubling to \$17,500 of the maximum amount of farm loss a part-time farmer can write off against off-farm income. Part-time and young farmers use the benefit to get into the business while working off farm to pay the bills and build equity.

The government estimates the tax benefit will be worth \$10 million over the next two years. Farmers can write off the first \$2,500 of loss and then half of the next \$30,000, spreading it over 20 years if needed.

However, finance minister Jim Flaherty's eighth budget was not a showcase for big farm announcements.

Major farm support spending and innovation programs have already been announced in last year's Growing Forward 2 deal.

However, budget announcements

of investments in infrastructure and research programs will help farmers, Ritz said.

A pledge to index municipal gas tax transfers from the federal government will provide stable and predictable funding for rural municipalities to invest in roads, bridges and infrastructure. The government is promising \$70 billion over the next decade for municipal and federal infrastructure spending.

It is also promising \$165 million to Genome Canada.

"This is a significant investment and that supports canola, the livestock sector, new variety research," said Ritz. "There's a good win there."

He said money for job skills training can also help farmers.

As well, the budget stresses the government's priority on new trade deals, many of which have significant agricultural stakes.

It also reaffirmed government commitments in the September Growing

Forward deal to increase spending on innovation and adaptation, although it did not mention tougher farm support program rules that are expected to sharply cut farmer eligibility for funds under AgriStability and AgriInvest.

Ritz insisted the broad budget thrust is good for farmers and rural Canada.

"This budget is a win for farmers and rural because it isn't just about the farm," he said. "It's also about infrastructure and getting products to market."

The Canadian Cattlemen's Association joined in the general chorus of industry praise.

"The CCA welcomes Budget 2013 and appreciates the federal government's continued commitment to innovation, competitiveness, market development, regulatory co-operation and addressing labour shortages," it said.

"These are the top priorities for our industry and for the CCA."

**ALBERTA | REGIONAL FUNDING**

## Initiative challenges Alta. communities to share funds, work together

**BY MARY MACARTHUR**  
CAMROSE BUREAU

EDMONTON — Alberta's rural municipalities will need to learn to play in the same sandbox if they want to receive regional funding from the provincial government.

"They have to learn how to or they won't get the funding. It's that simple," said municipal affairs minister Doug Griffiths.

The recent provincial budget reallocated \$50 million from the operating portion of the Municipal Sustainability Initiative grant to a regional

funding program designed to help municipalities work together in regional programs.

"The funding will still be there for municipalities, but we are looking at doing innovative, collaborative projects," Griffiths told the Alberta Association of Municipal Districts and Counties convention.

"It's about collaboration, it's about innovation, but it's not prescriptive. It doesn't say what they have to do. They can come up with, you name the subject matter, it could be on housing, be on emergency services, it could be on water, it could be on

transportation, it could be on economic development. It's up to them to find out what they can do to make their community be stronger and more prosperous, which is the beauty of the program."

Camrose County reeve Don Gregorwich said the regional collaboration is a continuation of previous work encouraging counties to work together.

"The principle is excellent. It's very realistic. We do need to co-operate more with our neighbours. That's reality," said Gregorwich.

"Municipalities are going to have to

set aside the past disagreements and past feuds and start fresh and say, 'where can we go from here?' We have to think about the future."

Gregorwich said his county is already working with neighbouring municipalities.

AAMD&C president Bob Bars said he expects a lot of the funding to be used to hire consultants to build interim development plans, particularly in areas where rural and urban municipalities are close together.

**FOR SASKATCHEWAN BUDGET NEWS, SEE PAGES 106, 107. >>**

# Sask. budget puts focus on research

**Spending down** | Saskatchewan government spending less on business risk management

**STORIES BY KAREN BRIERE**

REGINA BUREAU

Saskatchewan's financial commitment to business risk management is almost \$40 million less this year, following changes to AgriStability and AgriInvest that the country's agriculture ministers approved last summer.

The provincial budget announced March 20 reflects a fully funded commitment for BRM programs at \$282.5 million, down from \$321.4 million last year.

However, the overall ministry budget has dropped only \$23 million because of increased commitments to research and non-BRM programming under Growing Forward 2.

Budget estimates project spending of nearly \$407 million, down from last year's estimate of \$430 million and actual forecasted spending of \$474 million.

Agriculture minister Lyle Stewart said the research budget is a record \$27.7 million and the Growing Forward 2 funding is going up by \$25 million to \$71.2 million.

"We will be rolling out details and further programming under Growing Forward 2 in the coming weeks," he said.

The government has been consulting with industry on what those programs should include. It will announce further funding for the rural water infrastructure program, agricultural awareness, farm business management, trade and market development, value added business development, environment, research and innovation, food safety, and plant and animal health.

"We're a little disappointed in the BRM funding, but the non-BRM, the additional funding there looks great," said Agricultural Producers Association of Saskatchewan president Norm Hall.

He said earmarking money for programs such as Agriculture in the Classroom is a wise decision.

"There's going to be some good things happening there," he said.

Saskatchewan Cattlemen's Association president Mark Elford said he likes the focus on research, particularly the commitment to fund a forage breeding research chair at the University of Saskatchewan.

The SCA wants to see forage insurance and cattle price insurance included as part of future business risk management programs for beef producers.

NDP agriculture critic Cathy Sproule said she was pleased to see support for crop insurance but is waiting for details of the Growing Forward 2 programs.

A look at the budget estimates shows significant differences in where program spending will occur this year. Deputy agriculture minister Alanna Koch said that's because the ministry is changing how some programs are delivered.

Some that were delivered on contract by third parties will move in-house, and those costs are reflected in an increased expenditure in financial programs and a decreased expenditure in regional services.

Details will be provided as the Growing Forward 2 programs roll out.

Another change sees the \$5.7 million expenditure for the M1 irrigation canal and water pumping program move to the Water Security Agency.

Pest control funding is going up by \$1.1 million to pay for increased control of beavers, gophers, rats, black flies, wild boar and invasive weeds.

The ministry will also spend \$1 million to rehabilitate irrigation bridges.

Saskatchewan Irrigation Projects Association president Roger Pederson said these are generally smaller bridges over canals and drains.

"Some of them have been in the ground for 40 to 50 years and obviously they're past their useful life expectancy," he said.

## POULTRY | SUPPLY MANAGEMENT

# Chicken farmers told to fix system or council will

Growing provinces demand greater share of production allocation

BY BARRY WILSON  
OTTAWA BUREAU

Laurent Pellerin, chair of the Farm Products Council of Canada, bluntly told leaders of Canada's chicken supply management system last week they have six months to save their system.

If they fail, the overseeing council will impose its own version of the pathway forward.

The 35-year-old agency that manages Canada's \$2.3 billion chicken industry is in crisis, unable to find agreement among the member provinces on how to allocate quota to capture new growth in the industry.

An unhappy Alberta has given notice it will withdraw at the end of the year if no agreement is reached.

Ontario is also demanding change. Industry leaders say the stalemate jeopardizes the system of production controls, pricing and import controls that make the system work.

"When we have internal strife, we put at risk the very system that provides this industry with its core strength," CFC chair David Janzen from British Columbia told the organization's annual meeting in Ottawa March 19.



The organization that oversees Canada's supply management agencies has given chicken producers until summer to find a way out of the crisis gripping their industry. | FILE PHOTO

In a later interview, he said Alberta's six-year fight to get a higher share of new quota to recognize its growing population has been the galvanizing issue.

"The system is in jeopardy because Alberta has given notice it will pull out," he said. "The risk is if you can't get an agreement there, then there are other provinces like Ontario that

are seeking agreement on allocating growth as well. If we don't get a deal this year, there's huge risk for the industry."

Pellerin, in an interview after his speech to the meeting, said the CFC board must come up with a deal this summer or the council will.

"It is the future of the system. How can you run a system like this without

growing markets. Other provinces are insisting that growth be allocated based on the traditional share of provincial production when the agency was created in 1978.

Alberta is the fourth largest chicken-producing province with quota for 93 million kilograms of production.

Ontario is the largest with more than three times Alberta's share.

Added to the complicated debate is the question of how comparative advantage should factor into the quota allocation formula.

The CFC board met seven times over the winter to try to break the impasse before the annual meeting and the Feb. 22 deadline for Alberta to revoke its notice of withdrawal from the system.

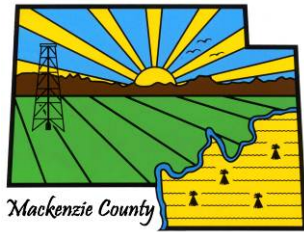
They failed.

Last week, Janzen called a temporary halt to the divisive debate.

"We have to step back from the chicken cliff and take a breather," he said.

"We have expended an inordinate amount of energy and need to recharge our batteries. A short break will also allow provinces to reflect and consider how we move forward."

They will try again in late spring or summer, knowing that if they fail, Pellerin and the FPCC that oversees the supply management agencies have vowed to produce their own solution.



## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>April 9, 2013</b>  |
| <b>Presented By:</b> | <b>Byron Peters, Director of Planning &amp; Development</b>           |
| <b>Title:</b>        | <b>Municipal Planning Commission Meeting Minutes – March 14, 2013</b> |

### **BACKGROUND / PROPOSAL:**

Information Item. The adopted minutes of the March 14, 2013 meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **COMMUNICATION:**

### **RECOMMENDED ACTION:**

That the Municipal Planning Commission meeting minutes of March 14, 2013 be received for information.

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_

**Mackenzie County  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
La Crete, AB**

**Thursday, March 14, 2013 @ 10:00 a.m.**

**PRESENT**

|                 |                                 |
|-----------------|---------------------------------|
| Jack Eccles     | Chair, MPC Member               |
| Wally Schroeder | Vice-Chair, MPC Member          |
| Jacque Bateman  | Councilor, MPC Member           |
| Elmer Derksen   | Councilor, MPC Member           |
| Beth Kappelar   | MPC Member (Via teleconference) |

**ADMINISTRATION**

|                   |                                    |
|-------------------|------------------------------------|
| Joulia Whittleton | Chief Administrative Officer       |
| Byron Peters      | Director of Planning & Development |
| Liane Lambert     | Planner                            |
| Daljit Pannu      | Development Officer                |
| Tamara Friesen    | Administrative Assistant           |

**DELEGATION**

|             |                                |
|-------------|--------------------------------|
| Bob Derksen | Developer (Left at 10:05 a.m.) |
|-------------|--------------------------------|

**1. CALL TO ORDER**

Jack Eccles called the meeting to order at 10:00 a.m.

**2. ADOPTION OF AGENDA**

**MOTION 13-31**      **MOVED** by Beth Keppelar

That the agenda be adopted as presented.

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MOTION 13-32**      **MOVED** by Wally Schroeder

That the minutes of the February 25, 2013 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

**b) Business Arising from Previous Minutes**

There was no business arising from previous minutes.

**4. DEVELOPMENT PERMIT**

**a) Development Permit Application 32-DP-13  
Bob Derksen (Shop-Farm (Cold Storage) with Setback  
Variance in "A")  
Plan 002 2619, Block 01, Lot 01**

**MOTION 13-33      MOVED by Wally Schroeder**

That Development Permit 32-DP-13 on Plan 002 2619, Block 01, Lot 01 in the name of Bob Derksen be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This Farm Building (Farm Shop) is approved for farm purposes only and no commercial activity is permitted in this building or district. If the developer/owner/resident intends to use the Farm Building (Farm Shop) for commercial use, a rezoning or Land Use Bylaw amendment application and/or Development Permit Application must be submitted and approved.**
2. **A variance for setback as noted in condition 3 is hereby granted**
3. Minimum building setbacks:
  - a. 41.14 meters (135 feet) from the front west yard property line;
  - b. 15.24 meters (50 feet) from the north side yard property line;
  - c. 7.6 meters (25 feet) from south side yard property line;**
  - d. 15.24 meters (50 feet) from east rear yard property lines.
4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
5. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.

6. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**
7. This permit approval is subject to the construction of an access to the property to County standards. PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

**b) Development Permit Application 287-DP-11  
Jacob Wiebe; Time Extension (La Crete)  
Plan 062 7138, Block 03, Lot 08**

**MOTION 13-34**      **MOVED** by Beth Keppelar

That a One Year Time Extension be granted for Development Permit 287-DP-11 on Plan 062 7138, Block 3, Lot 8 in the name of Jacob Wiebe.

**CARRIED**

**c) Development Permit Application 35-DP-13  
Jacob Wiebe; Addition to Shop in "RC3")  
Plan 062 7138, Block 03, Lot 08**

**MOTION 13-35**      **MOVED** by Jacquie Bateman

REFUSE Development Permit 35-DP-13 in the name of Jacob Wiebe as the addition to the shop will exceed the allowable size of 3,600 sq. ft. (2,400 sq. ft. with a 50% variance) already approved for in permit 287-DP-11.



**CARRIED**

**d) Development Permit Application 23-DP-13  
Henry Driedger; (Ancillary Building (Cold Storage)  
With Height Variance in "RC3") (La Crete)  
Plan 062 7138, Block 03, Lot 05**

**MOTION 13-36      MOVED** by Elmer Derksen

That Development Permit 23-DP-13 on Plan 062 7138, Block 03, Lot 05 in the name of Henry Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A one feet (1') height **variance** for the Cold Storage is hereby granted. The maximum height of the Cold Storage building shall be 16 feet from grade to peak.
2. **Minimum building setbacks: 15.2 meters (50 feet) front yard; 15.2 meters (50 feet) rear yard; 7.62 meters (25 feet) from side yards, from the property lines.**
3. The maximum area of the Cold Storage shall be 223 square meters (2,400 square feet).
4. **This Cold Storage building is approved for personal purposes only and no commercial activity is permitted in this building. Should you require the shop for an Owner/Operator Business then a Business License is required.**
5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
6. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy a minimum of 300 square feet."*
7. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
8. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to

installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.

9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- e) **Development Permit Application 36-DP-13  
Menno & Margaret Knelsen; Dwelling-Single Family  
and Garage-Detached with Setback Variance in "RC3")  
Plan 122 4024, Block 02, Lot 02**

**MOTION 13-37**      **MOVED** by Wally Schroeder

That Development Permit 36-DP-13 on Plan 122 4024, Block 02, Lot 02 in the name of Menno & Margret Knelsen be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A **Variance** for Dwelling setback from the road allowance as outlined in the condition 2 is hereby granted.
2. Minimum Dwelling setbacks: front yard 36.27 meters (119 feet) right-of-way (east); 7.6 meters (25 feet) rear (west) yard; 7.6 meters (25 feet) north and south side yards, from the property lines.
3. **The setback variance is granted only for the Dwelling.** The ancillary building (Garage) is required to be placed at 41.2 m (135 feet) from the road right-of-way.

4. **Prior to any development, contact Alberta Environment for an assessment to ensure that the development complies with the Water Act. (Copy of the assessment report must be supplied to Mackenzie County).**
5. **Any activity such as infilling within the wetland, requires authorization under the Water Act. A Qualified Wetland Aquatic Environmental Specialist (QWAES) would be required to conduct an assessment of the area affected and establish mitigation measures to minimize any impacts to the wetland. Compensation is required for the loss of the wetland area and function resulting from the activity. Current provincial wetland policy sets the compensation ratio at 3:1, meaning three times the assessed value of the disturbed wetland area would be paid to a wetland restoration agency to aide in funding of wetland restoration projects. Both are required prior to any authorization being issued by AE&W to allow development within the wetland area. All costs associated with the QWAES and incorporation of any recommendation, including compensation, is to be borne entirely by the proponent.**
6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
7. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
8. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. "One parking space, including the driveway area, shall occupy a minimum of 300 square feet."
9. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing the location of an existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**

10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

**f) Development Permit Application 38-DP-13  
Mark Dick; (Manufactured Home Sales &  
Services (Office) in "HC2") (La Crete)  
Plan 062 7695, Block 24, Lot 04**

**MOTION 13-38      MOVED** by Jacquie Bateman

That Development Permit 38-DP-13 on Plan 062 7695, Block 24, Lot 4 in the name of Mark Dick be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum setbacks are: 9.1 meters (30 feet) front (east) yard; 3.0 meters (10 feet) rear (west) yard, from the property lines.
2. *Renovations to the exterior of the Well Site Unit (New Siding) is required. Renovations are to be completed by May 31, 2013.*
3. *A guaranteed security in the amount of \$1500.00 is required to ensure completion of the renovations within 7 business days of issuance of this permit.*
4. Any merchandise being moved on or off of the property shall be via the east access off of 99<sup>th</sup> Street.
5. **This permit approval is subject to the construction of an access to the property to County standards.** PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the

Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.

6. **PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.**
7. **Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of office area, which in this case is 1 public parking stall, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”***
8. The municipality has assigned the following address to the noted property 10604-99<sup>th</sup> Street. You are required to display the address (10604) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

**CARRIED**

Jack Eccles declared himself in conflict with item 4(g), and handed over the chair to Wally Schroeder and joined the gallery at 10:10 a.m.

**g) Development Permit Application 29-DP-12  
Jack Eccles; Time Extension (La Crete)  
Plan 022 4024, Block 02, Lot 04**

**MOTION 13-39**      **MOVED** by Jacquie Bateman

That a One Year Time Extension be granted for Development Permit 29-DP-12 on Plan 022 5319, Block 2, Lot 4 in the name of Jack Eccles.

**CARRIED**

Wally Schroeder turned the chair back over to Jack Eccles at 10:12 a.m.

**h) Development Permit Application 27-DP-13  
Henry Harms; (Move an old house in “HR1A”)  
Plan 102 5532, Block 36, Lot 17**

**MOTION 13-40**      **MOVED** by Jacquie Bateman

REFUSE Development Permit 27-DP-13 as this Dwelling – Single Family does not meet the architecture, construction materials and appearance nor is of acceptable standards complimenting the natural features and character of the neighbourhood.

All buildings within this neighbourhood are of new built on site construction.

**CARRIED**

**5. SUBDIVISION**

**a) Subdivision Application 03-SUB-13  
SE 9-110-15-W5M; Rocky Lane Area  
Walter & Bonnie Sarapuk**

**MOTION 13-41      MOVED** by Elmer Derksen

That Subdivision Application 03-SUB-13 in the name of Walter and Bonnie Sarapuk on SE-9-110-15-W5M be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 7.46 acres (3.02 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) **A 12.49 meter variance for the eastside is hereby granted to the old Dwelling-Single Family as marked on the attached tentative plan.**
  - d) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.
  - e) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.

- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

**b) Subdivision Application 04-SUB-13  
Part of NW 13-105-15-W5M; La Crete Rural  
Henry & Linda Knelsen**

**MOTION 13-42**      **MOVED** by Jacquie Bateman

That Subdivision Application 04-SUB-13 in the name of Henry Knelsen and Linda Knelsen on the south half Part of NE 17-104-15-W5M be TABLED until the MPC is out of camera.

**CARRIED**

**MOTION 13-43**      **MOVED** by Wally Schroeder

That the MPC moves in-camera at 10:25 a.m.

**CARRIED**

**MOTION 13-44**      **MOVED** by Wally Schroeder

That the MPC moves out of camera at 10:50 a.m.

**CARRIED**

**MOTION 13-45**      **MOVED** by Jacquie Bateman

That motion 13-42 be withdrawn and that Subdivision Application 04-SUB-13 in the name of Henry Knelsen and Linda Knelsen on the south half Part of NE 17-104-15-W5M be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of access to the subdivision and the balance of the lands is to be provided by means of a 30 meter service road right-of-way across the highway frontage of the proposed parcel. Alberta Transportation requires the service road dedication to be by Plan of Survey and at no cost to the department.**
  - c) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - d) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$3,200.00 per acre. Municipal reserve is charged at 10%, which is \$320.00 per subdivided acre. **10 acres times \$320.00 equals \$3,200.00, or**
  - e) The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act Section 667 (1) (a).***
  - f) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
  - g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
  - i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The



Developer shall be responsible for any line relocation or correction costs that occur as a result of this development.

**CARRIED**

**c) Subdivision Application 05-SUB-13  
SW 2-106-14-W5M; La Crete Rural  
Peter & Debbie Peters**

**MOTION 13-46**      **MOVED** by Beth Keppelar

That Subdivision Application 05-SUB-13 in the name of Peter & Debbie Peters on SW 2-106-14-W5M be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developer's expense.
  - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
  - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
  - g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses

from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

**d) Subdivision Application 13-SUB-11  
SE 11-108-14-W5M; Blumenort  
Peter H. & Hilda Wieler**

**MOTION 13-47      MOVED** by Wally Schroeder

That Subdivision Application 13-SUB-11 in the name of Peter H. and Hilda Wieler, on SE 11-108-14-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 22.88 acres (9.26 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) In accordance with Section 15 of the Subdivision and Development Regulations, provision of the following at the cost of the developer:
    - a) Dedication of a 30 meter wide service right-of-way by plan of survey across the highway frontage of the proposed subdivision at no cost to the department.
    - b) Construction of a service road from the access to the south boundary of the proposed parcel so as to provide physical access to the remnant lands. Construction of the service road is to be to the satisfaction of the municipality and at no cost to Alberta Transportation.
    - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
    - d) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 or 780-927-3718 to discuss the requirements for your subdivision.

- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

- e) **Subdivision Application 051-SUB-12**  
**SE 27-104-16-W5M; La Crete Rural**  
**John & Joyce Wieler**

**MOTION 13-48**      **MOVED** by Elmer Derksen

Grant the applicants request that the Municipal Reserve condition be removed from the Subdivision Approval as this is the first parcel out of the quarter section (original title).

**CARRIED**

- f) **Subdivision Application 52-SUB-12**  
**Plan 112 3400, Block 01, Lot 01; Bluehills**  
**Part of NW 20-105-13-W5M**  
**Edward & Anna Harder**

**MOTION 13-49**      **MOVED** by Wally Schroeder

That Subdivision Application 53-SUB-12 in the name of Edward & Anna Harder, on Part of NW 20-105-13-W5M, be APPROVED (excluding the Bear Creek as shown in the map of option 2) with the following conditions:

1. This approval is for two subdivision lots, each 10 acres (4.04 hectares) in size. Total 20 acres.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:

- a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- b) **The two lots shall be located to the west of the quarter section, excluding Bear Creek from within the lots. As shown in the attached site plan.**
- c) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
- e) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$2,500 per acre. Municipal reserve is charged at 10%, which is \$250.00 per subdivided acre. **10 acres times \$250.00 equals \$2,500.00.**
- f) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- g) **Any activity that may impact the wetland in the proposed subdivision (including but not limited to infilling, draining, or excavation for the purpose of enlarging or deepening) will require prior authorization under the *Water Act*.**
- h) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- i) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- j) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

**6. MISCELLANEOUS ITEMS**

**a) Action List**

The Action List of March 14, 2013 was reviewed.

**b) Subdivision per Quarter Section**

**MOTION 13-50**      **MOVED** by Elmer Derksen

That the Subdivision per quarter section discussion be received for information

**CARRIED**

**MOTION 13-51**      **MOVED** by Wally Schroeder

That the MPC moves in-camera at 11:10 a.m.

**CARRIED**

**MOTION 13-52**      **MOVED** by Wally Schroeder

That the MPC moves out of camera at 11:12 a.m.

**CARRIED**

**MOTION 13-53**      **MOVED** by Jacquie Bateman

That the MPC recommendation to Council be that the Land Use Bylaw be amended to remove the 'original titled parcel' reference, and to provide clarity on the allowable density of residences in the Agricultural zoning district

**CARRIED**

**8.      NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ March 28, 2013 at 10:00 a.m. in Fort Vermilion
- ❖ April 18, 2013 at 10:00 a.m. in La Crete
- ❖ May 2, 2013 at 10:00 a.m. in La Crete
- ❖ May 16, 2013 at 10:00 a.m. in Fort Vermilion

**9.      ADJOURNMENT**

**MOTION 13-54**      **MOVED** by Beth Keppelar

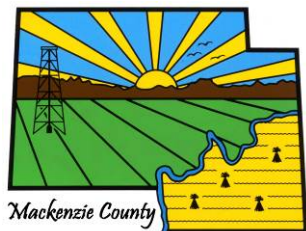
That the Municipal Planning Commission Meeting be adjourned at 11:17 a.m.

**CARRIED**

These minutes were adopted this 28<sup>th</sup> day of March, 2013.

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Jack Eccles, Chair



# MACKENZIE COUNTY

## REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>April 9, 2013</b>  |
| <b>Presented By:</b> | <b>Ron Pelensky, Director of Community Services &amp; Operations</b>        |
| <b>Title:</b>        | <b>Brighter Futures Society – La Crete Residential<br/>Waste Collection</b> |

**BACKGROUND / PROPOSAL:**

We received a letter from Brighter Futures Society requesting they be removed from residential collection program and we reimburse them for their residential garbage bin.

Brighter Futures Society is located at 10102 – 96 Ave in La Crete, which is located in a residential area and are providing programs for children out of the premises. In addition to this our tax assessment classifies the building as a Community Hall.

They currently are renting a 6 yd dumpster and utilizing a garbage service from L & P Disposal as they produce more waste than a regular household.

Over the last several months the County has been providing a residential waste collection service in the hamlet of La Crete. Council has approved a by-law that identifies which premises receives and pays for the service. The current by-law identifies 10102 – 96 Ave as a location receiving garbage collection service.

The current garbage by-law states we shall collect refuse from dwellings and may collect refuse from other premises other than a dwelling. As the Brighter Futures Society is classified as a commercial premise in the by-law and it states we may collect refuse from other premises other than a dwelling, they should be allowed the choice to decide if they want to participate in the garbage collection service.

When we started this program all dwellings were supplied and charged for a garbage receptacle. Our garbage by-law does not deal with obtaining reimbursement for garbage receptacle.

**Author:** R. Pelensky **Reviewed by:** \_\_\_\_\_ **CAO** YW

**OPTIONS & BENEFITS:**

**Item 1**

That council ask administration to remove the garbage service from the Brighter Futures property at 10102-96 ave in La Crete and ask administration to bring back an amended Bylaw for council approval.

The current by-law is written in a way which allows non dwellings the choice to participate in the garbage collection program therefore removing them from the service is allowed in our by-law.

**Item 2**

That council allow Brighter Futures to return their garbage bin and obtain reimbursement for it.

As this property wasn't identified in the implementation of the program, it appears to be a reasonable request. The returned garbage receptacle can be used in the future.

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

**MOTION 1:**

That administration be authorized to remove the residential waste collection service from the Brighter Futures Society property located at 10102-96 Avenue in La Crete and that administration bring back an amended Bylaw for Council approval.

**MOTION 2:**

That the Brighter Futures Society be authorized to return their refuse receptacle and obtain reimbursement for it.

Author: R. Pelensky Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_





Coalition for far Northwest Alberta  
**BRIGHTER FUTURES  
SOCIETY**  
"Every child deserves a fair start in life."

Box 1710  
High Level, AB.  
T0H 1Z0  
Ph: 780-926-2754  
Fax: 780-926-3177

To: Mackenzie County Council

Re: Residential Waste Collection La Crete, bylaw 866-12  
Our reference: 2013/9

High Level, March 12, 2013

Dear Mackenzie County Council,

The Coalition for Far Northwest Alberta Brighter Futures Society is a non-profit organization with Head Start programs in the Mackenzie County and Paddle Prairie Metis Settlement. One of the programs is in the residential area in La Crete on 10102 – 96 Avenue. The Head Start program provides a valuable service to the community: children enhance their social, emotional and physical capabilities in preparation for their commencement in Kindergarten. The La Crete Head Start program is very successful: we have a wait list, and parents are very satisfied with the services we provide (free of charge).

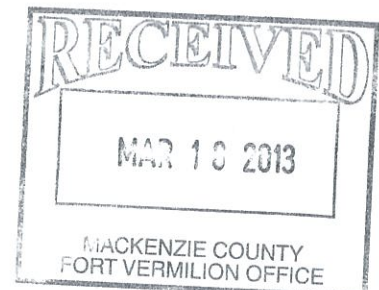
We have noticed that recently, Mackenzie County imposed a waste collection fee to households in La Crete, among which our Head Start program. We understand that La Crete Head Start was included since it is located in the residential area in la Crete. However, it is not a residence in the sense that it is occupied day and night. The program runs from Monday through Thursday from 8:00 am – 3:00 pm. On Friday staff cleans, prepares and does reports, but there are no children on Fridays. There is no one in the building in the evenings, nights and weekends. In the Mackenzie County tax assessment the building is assessed as a Community Hall, and is property tax exempt as such. La Crete Head Start is part of a non-profit organisation providing a valuable service to the community.

Our waste is collected by L&P disposals, because with the way the program runs, 30 children in the program Monday through Thursday, we have more waste than normal for a residential household and we need a dumpster. Unfortunate to say, but the garbage bin provided by Mackenzie County is insufficient to hold the amount of waste we produce. At this moment we have two garbage collectors, the Mackenzie County and L&P Disposals, of which we only need one. Not only of practical reasons but also for the sake of responsibly spending Government money we would prefer to continue using L&P Disposals for our waste collection. For that reason, we were hoping we could obtain an exemption for paying fees for garbage collection and are seeking reimbursement for the fee paid for the garbage bin.

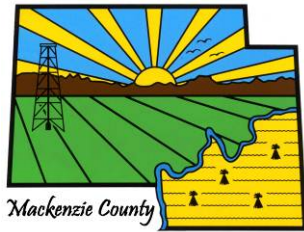
We would be happy to answer any questions you may have regarding this matter.

Sincerely,

Irene van der Kloet, Ph.D.







## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>April 9, 2013</b>  |
| <b>Presented By:</b> | <b>Byron Peters, Director of Planning &amp; Development</b>             |
| <b>Title:</b>        | <b>Bylaw 890-13 Land Use Bylaw Amendment (Original Titled Property)</b> |

### **BACKGROUND / PROPOSAL:**

At the March 27<sup>th</sup> Council Meeting, the following motion was made:

That administration draft a Land Use Bylaw amendment for the Agricultural Zone as follows:

- Original parcels 81-160 acres be allowed 3 titles (2 parcels out – 10 acres each with exceptions)
- Original parcels of 80 acres or less be allowed 2 titles (1 parcel out – 10 acres with exceptions)
- Commercial/Industrial subdivisions out of an Agricultural Zone will be required to provide an Area Structure Plan for the entire original titled parcel and will be discretionary

### **OPTIONS & BENEFITS:**

To provide clarity for the public and the planning department regarding Section 8.1 C, AGRICULTURAL “A”

### **COSTS & SOURCE OF FUNDING:**

Costs will be minimal (advertising), and will be borne by the planning department’s operating budget.

Author: B. Peters Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_

**COMMUNICATION:**

County Image, Planning staff to communicate all changes clearly with potential developers when they apply for subdivisions.

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 890-13, being a Land Use Bylaw amendment to amend the County Land Use Bylaw (791-10).

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_

**BYLAW NO. 890-13**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw by adding ORIGINAL TITLED PROPERTY to the Definitions and revising the Agricultural District to provide clarification.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 3.3, Definitions be amended to add:

**"ORIGINAL TITLED PROPERTY"** means a parcel that has been conveyed from Crown Land to Freehold Land, which may be a quarter section, river lot, or a portion of a quarter section. Where only a portion of the quarter section has been conveyed from Crown Land to Freehold Land, and the balance of the quarter section remained property of the Crown at the time of Conveyance, creating a parcel of less than 160 acres for which a Freehold Land title was issued and registered with the Province, the portion of the quarter section for which a Freehold Land title was issued is deemed the ORIGINAL TITLED PROPERTY.

2. That the Mackenzie County Land Use Bylaw Section 8.1 C, AGRICULTURAL "A" be amended to read as follows:

**(a) Density (maximum):**

- i) RESIDENTIAL: The following standards shall apply to the number of parcels per ORIGINAL TITLED PROPERTY:

ORIGINAL TITLED PROPERTIES 19.1 – 38.2 ha  
(80-160 acres) shall be allowed 3 titles (2 parcels  
subdivided out)

ORIGINAL TITLED PROPERTIES of less than 19.1

ha (80 acres) shall be allowed 2 titles (1 parcel subdivided out)

- ii) All other uses: At the discretion of the Development Authority, and be required to submit an Area Structure Plan for the entire ORIGINAL TITLED PROPERTY

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

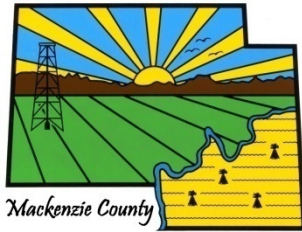
READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer



## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                         |
| <b>Meeting Date:</b> | <b>April 9, 2013</b>                                   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Bylaw 888-13 Bylaw Enforcement Officer</b>          |

**BACKGROUND / PROPOSAL:**

Under MGA, s. 555, “every council must by bylaw

- (a) specify the powers and duties of bylaw enforcement officers, and
- (b) establish disciplinary procedures for misuse of power, including penalties and an appeal process applicable to misuse of power by bylaw enforcement officers.

Bylaw 397/03 was established in 2003.

**OPTIONS & BENEFITS:**

Administration has redrafted the Bylaw Enforcement Officer bylaw. Please review the attachment.

Current Bylaw 397/03 is included and proposed to be repealed by the new bylaw.

**COSTS & SOURCE OF FUNDING:**

N/A

**COMMUNICATION:**

NA

**Author:** J. Whittleton      **Review By:** \_\_\_\_\_      **CAO** Joulia Whittleton

**RECOMMENDED ACTION:**

**Motion 1:**

That first reading be given to Bylaw 888-13 being the Bylaw Enforcement Officer bylaw for Mackenzie County.

**Motion 2:**

That second reading be given to Bylaw 888-13 being the Bylaw Enforcement Officer bylaw for Mackenzie County.

**Motion 3:** (requires unanimous)

That consideration be given to go to third reading of Bylaw 888-13 being the Bylaw Enforcement Officer bylaw for the Mackenzie County.

**Motion 4:**

That third reading be given to Bylaw 888-13 being the Bylaw Enforcement Officer bylaw for Mackenzie County.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



**BYLAW NO. 888-13**

**BEING A BYLAW OF THE MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**BYLAW ENFORCEMENT OFFICER BYLAW**

**A BYLAW SETTING OUT THE POWERS AND DUTIES  
OF BYLAW ENFORCEMENT OFFICERS**

**WHEREAS** the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 requires a Council to, by bylaw, set out the powers and duties of and disciplinary procedures applicable to its Bylaw Enforcement Officers:

**NOW THEREFORE**, the Mackenzie County Municipal Council enacts as follows:

**DEFINITIONS**

1. This bylaw shall be known as the "Bylaw Enforcement Officer Bylaw."
2. The following definitions shall apply when used within this bylaw:
  - (a) **Bylaw**: a bylaw of the Mackenzie County;
  - (b) **Bylaw Enforcement Officer**: an employee of the County who has been appointed pursuant to this Bylaw as a Bylaw Enforcement Officer;
  - (c) **Chief Administrative Officer**: a person appointed to the Chief Administrative Officer by a bylaw pursuant to Municipal Government Act;
  - (d) **County**: the Mackenzie County in the Province of Alberta;
  - (e) **Council**: the Council of the Mackenzie County;
  - (f) **Offense Ticket**: any ticket or tag which is authorized by the Municipal Government Act and is in a form approved by the Chief Administrative Officer, issued for any bylaw offense in which a penalty may be paid out of court in lieu of appearing to answer a summons; and
  - (g) **Notice**: any notice authorized to be given under any County bylaw.

**SUPERVISOR OF BYLAW ENFORCEMENT**

3. The County's Chief Administrative Officer or his/her designate shall be the Supervisor of Bylaw Enforcement.

4. The Supervisor of Bylaw Enforcement, in addition to all other powers and duties set out within the Bylaw, is authorized:
  - (a) to carry out such investigation of the enforcement of bylaws as Council may from time to time request, and to make a report in writing to Council of the results of the investigation; and
  - (b) to carry out any further duties and responsibilities assigned by Council.

### **CHIEF BYLAW ENFORCEMENT OFFICER**

5. The Chief Administrative Officer or his/her designate shall be the Chief Bylaw Enforcement Officer.
6. The powers and duties of the Chief Bylaw Enforcement Officer are as follows:
  - (a) to ensure that bylaws of the County are enforced;
  - (b) to provide for the supervision of the performance and conduct of the Bylaw Enforcement Officers of the County;
  - (c) to report to the Chief Administrative Officer, when requested to so do, and carry out the directions of Council;
  - (d) to establish standards of uniform, insignia and identification for Bylaw Enforcement Officers;
  - (e) to assist in the prosecution of breaches of bylaws including the gathering of evidence, the attendance of witnesses and any appearances in court that may be required.
7. The appointment of the Chief Bylaw Enforcement Officer may be terminated by the Supervisor of Bylaw Enforcement or by the Chief Administrative Officer.

### **BYLAW ENFORCEMENT OFFICER**

8. The Supervisor of Bylaw Enforcement may appoint Bylaw Enforcement Officers.
9. The powers and duties of Bylaw Enforcement Officers shall include the following:
  - (a) to enforce the bylaws which the Bylaw Enforcement Officer is authorized to enforce within the boundaries of the County;
  - (b) to follow the directions of the Chief Bylaw Enforcement Officer and to report to the Chief Bylaw Enforcement Officer as required by him/her;

- (c) to respond to and investigate complaints;
- (d) to issue notices and offense tickets;
- (e) to lay information;
- (f) to assist in the prosecution of bylaw contraventions including appearances in court to provide evidence;
- (g) to carry upon his/her person at all such times as he/she is acting as a Bylaw Enforcement Officer evidence in writing of his position as a Bylaw Enforcement Officer of the County
- (h) to perform all other enforcement duties delegated to the County by any statute of the Province of Alberta, that he/she is assigned by the Chief Bylaw Enforcement Officer to enforce;
- (i) to perform such other duties as may from time to time be assigned by the Chief Bylaw Enforcement Officer or the Supervisor of Bylaw Enforcement;

10. All Bylaw Enforcement Officers shall perform their duties within the Conduct as established by this bylaw, and follow all directions of the Chief Bylaw Enforcement Officer.

### **COMPLAINTS, DISCIPLINARY ACTION AND APPEALS**

11. The process for the handling of complaints and appeals arising from matter respecting the conduct in the performance of duty of a Bylaw Enforcement Officer is established as follows:

- (a) All complaints respecting the conduct or performance of duty of any member of shall be directed to the Supervisor of Bylaw Enforcement for investigation.
- (b) A complaint shall be in writing, dated and signed by the complainant.
- (c) The Supervisor of Bylaw Enforcement shall investigate the complaint and may:
  - i) reprimand the Bylaw Enforcement Officer, or
  - ii) dismiss the claim, or
  - iii) suspend the Bylaw Enforcement Officer from acting as a Bylaw Enforcement Officer for the County, but such period of suspension shall not exceed one (1) month, or
  - iv) terminate the appointment of the Officer.

Suspension and termination actions may only take place if a Bylaw Enforcement Officer breaches the Conduct as established in this Bylaw.

- (d) The Supervisor of Bylaw Enforcement shall inform the complainant in writing within 30 (thirty) calendar days from the date of receiving a complaint as to whether all or any portion of the said complaint was found justifiable, and whether disciplinary action is to be taken, and shall inform the complainant of his right of appeal to the Council.
- (e) The complainant may, within 14 (fourteen) calendar days after receiving the information from the Supervisor of Bylaw Enforcement, file a notice of appeal with Council, setting forth the grounds of which the appeal is based.
- (f) A Bylaw Enforcement Officer who feels himself/herself aggrieved by disciplinary action taken against him/her under this bylaw may, within 14 (fourteen) calendar days after being advised of disciplinary action, file with the Council a notice of appeal setting forth the grounds of which the appeal is based.
- (g) When an appeal is filed under this section, any disciplinary action taken as a result of the Supervisor of Enforcement Services decision shall stand until a decision regarding the appeal is made by Council.
- (h) Council shall make a decision regarding the appeal filed by the aggrieving Bylaw Enforcement Officer may:
  - i) dismiss the appeal;
  - ii) allow the appeal;
  - iii) revoke, vary or affirm disciplinary action imposed;
- (i) The Council shall make their decision and provide a written decision notice within 30 (thirty) calendar days to:
  - i) the complainant in the case of an appeal under Section 11 (e) or the appellant in the case of an appeal under Section 11 (f);
  - ii) the Supervisor of Enforcement Services.
- (j) The decision of Council shall be final.

## **CONDUCT**

12. All Bylaw Enforcement Officers respecting the conduct or performance of duty, may be subject to suspension or termination if the offence includes:

- (a) Discreditable conduct:
  - i) willfully or negligently makes a false complaint or lays a false complaint or statement against any person or another peace officer, or
  - ii) withholds or suppresses a complaint or report against any person or another peace officer, or
  - iii) is guilty of an indictable offence under a federal statute or an offence punishable upon summary conviction under the Criminal Code of Canada, or
  - iv) abets, connives or is knowingly an accessory to a general default described in this bylaw.
- (b) Deceit:
  - i) knowingly makes or signs a false statement in an official document or book, or
  - ii) willingly or negligently makes a false, misleading or inaccurate statement pertaining to official duties, or
  - iii) without lawful excuse destroys, mutilates, or conceals an official document or record or alters or erases any entry therein.
- (c) Breach of confidence:
  - i) divulges any matter which it is his duty to keep secret, or
  - ii) without proper authorization or in contravention of any rules of the department communicates to the news media or to any unauthorized person any law enforcement matter which could be injurious to any person or investigation, or
  - iii) without proper authorization shows to any unauthorized person, any book or written or printed paper, document or report relating to any law

enforcement matter that is the property of or in the custody of the employer of the Bylaw Enforcement Officer.

- (d) Corrupt practice:
  - i) fails to account for or make a prompt, true return of money or property received in an official capacity, or
  - ii) directly or indirectly solicits or receives a gratuity, present, pass, subscription or testimonial, or
  - iii) places himself under a pecuniary or obligation to a person of respect, whose conduct or business operation or employment the Officer may likely have to report or give evidence, or
  - iv) improperly uses his position as a Bylaw Enforcement Officer for private advantage.
- (e) Unlawful or unnecessary exercise of authority:
  - i) is unnecessarily discourteous or uncivil to a member of the public, or
  - ii) uses excessive force in the execution of his duties without just cause, or
  - iii) uses excessive authority of his position with his co-workers.
- (f) Use of intoxicating liquor, or drugs in a manner prejudiced to duty:
  - i) while on shift is unfit for duty due to the personal use of liquor, drugs or intoxicants, or
  - ii) reports for a shift and is unfit for duty due to the personal use of liquor, drugs or intoxicants prior to reporting for work, or
  - iii) personally uses, consumes or receives from other persons liquor, drugs or intoxicants while on duty.

## **GENERAL**

13. This bylaw shall come into force and effect upon third reading by Council and shall repeal and replace Bylaw 397/03.

In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

---

Bill Neufeld  
Reeve

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Joulia Whittleton  
Chief Administrative Officer





**BYLAW NO. 397/03**

**BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA**

**TO ALLOW FOR THE ESTABLISHMENT OF SPECIAL CONSTABLES OR  
BYLAW ENFORCEMENT OFFICER POSITIONS AND SPECIFY THE  
POWERS, DUTIES AND RESPONSIBILITIES OF A  
SPECIAL CONSTABLE OR BYLAW  
ENFORCEMENT OFFICER.**

**WHEREAS**, under the provisions of the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta, 1994 and amendments thereto, the Council of the Municipal District of Mackenzie No. 23 may by bylaw, specify the powers and duties of Bylaw Enforcement Officers, and must establish disciplinary procedures for misuse of power, including penalties and an appeal process applicable to misuse of power by Special Constables or Bylaw Enforcement Officers.

**NOW THEREFORE**, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

**Short Title**

This bylaw may be cited as the “**ENFORCEMENT SERVICES BYLAW**”.

**Definitions**

2. In this bylaw, unless the context otherwise requires,
  - a) “**M.G.A**” means the Municipal Government Act, Revised Statutes of the Province of Alberta, 1994, and amendments thereto;
  - b) “**BYLAW**” means all bylaws of the Municipal District of Mackenzie No. 23, duly enacted pursuant to the M.G.A. and/or any other Statutes of the Province of Alberta;

- c) **“BYLAW ENFORCEMENT OFFICER”** means an employee of the Municipality appointed as such and who, in the execution of his or her duties, is only responsible for the enforcement of those bylaws or sections of bylaws as specified in the appointment. Where a reference is required, a Bylaw Enforcement Officer may also be called an, interim Bylaw Enforcement Officer, Auxiliary Bylaw Officer or Protective Services Officer;
- d) **“CAO”** means the Chief Administrative Officer of the Municipal District of Mackenzie No. 23, a person duly appointed pursuant to the MGA and the Municipalities Chief Administrative Officer Bylaw;
- e) **“COUNCIL”** means the Council of the Municipal District of Mackenzie No. 23, elected pursuant to the Local Authorities Election Act, Revised Statutes of Alberta;
- f) **“CONDITIONAL BYLAW ENFORCEMENT OFFICER”** means an employee of the Municipality appointed as such and who, in the execution of his or her duties, is only responsible for the enforcement of those bylaws or sections of bylaws as specified in the appointment, under such conditions as specified in the appointment, and limited to the powers and duties as specified in the appointment;
- g) **“MUNICIPALITY”** means the Municipal District of Mackenzie No. 23, an incorporated body in the Province of Alberta;
- h) **“PEACE OFFICER”** means a person employed for the purposes of preserving and maintaining the public peace;
- i) **“PROPER AUTHORIZATION”** means obtaining written authorization from the Director of Enforcement Service;
- j) **“DIRECTOR of ENFORCEMENT SERVICES”** means an employee of the Municipality who is responsible for the direction and guidance of the Enforcement Services Department;

- k) **“SPECIAL CONSTABLE”** means an employee of the municipality appointed as such by the Alberta Solicitor General, and who, in the execution of his or her duties, is only responsible for the enforcement of Criminal Code and Provincial legislation as specified under his Provincial Appointment. Where a reference is required, a special Constable may also be called a Peace Officer, Municipal Constable or Auxiliary Special Constable.

### **Appointment**

3. The CAO may establish one or more Special Constable or Bylaw Enforcement Officer positions within the Municipality.
4. The Director of Enforcement Services may appoint, promote or dismiss individuals, to the position of Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer for the purpose of enforcing compliance of the Municipalities bylaws and Ministerial Orders, and enforcement of Provincial Statutes and Acts as authorized by the Alberta Department of Justice.
5. If the Special Constable or Bylaw Enforcement Officer is absent from his or her position, is off duty, or is out of the office, the Director of Enforcement Services may take on any of the duties and powers of a Bylaw Enforcement Officer or appoint an Interim Bylaw Enforcement Officer for the purpose of enforcing compliance of the Municipalities bylaws.
6. A Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer shall take the official oath prescribed by the Oaths of Office Act before starting his or her duties.
7. The powers and duties of a Special Constable or Bylaw Enforcement Officer for the Municipal District of Mackenzie No. 23 shall be as follows:
  - a) Ensure that all bylaws and/or Ministerial Orders of the Municipality are enforced.

- b) Respond to and investigate complaints.
- c) Conduct routine patrols.
- d) Issue notices, tickets or tags.
- e) Prosecution of any bylaw contravention including appearances in court to provide evidence.
- f) Service of summonses.
- g) Ensure proper filing of information and documentation of circumstances.
- h) Act as an agent for collecting of delinquent accounts.
- i) Enforcement of specific Criminal Code and Provincial Acts as authorized by the Alberta Solicitor General.
- j) Perform all other duties as may be assigned by the Director of Enforcement Services.

### **Rules, Complaints, and Appeals**

- 8. The Council may, by resolution, make rules governing the operation of the Enforcement Services Department, including:
  - a) The conduct, dress, deportment and duties of the department.
  - b) The prevention of neglect or abuse in the discharge of duties.
  - c) The efficient discharge of duties by members of the Enforcement Services Department.
  - d) Hearings for an appeal of a Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer who feels himself aggrieved by disciplinary action taken against him or her under this bylaw.

9. The process for the handling of complaints and appeals arising from matter respecting the conduct or performance of duty of a Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer is established as follows:
  - a) Complaints, including those received by the Council, respecting the conduct or performance of duty of any member of the Enforcement Services Department shall be directed to the Director of Enforcement Services for investigation and any action he considers advisable.
  - b) A complaint shall be in writing and signed by the complainant.
  - c) The Director of Enforcement Services shall cause the complaint to be investigated and as soon as possible after the receipt of the said complaint, shall inform the complainant in writing as to whether he has found all or any portion of the said complaint to be justified and whether disciplinary action is to be taken, and shall inform the complainant of his right of appeal to the Council.
  - d) The complainant may, within 15 days after the receipt of the information referred to in Section 9 c), file with the Council a notice of appeal setting forth the grounds of which the appeal is based.
  - e) A member of the Enforcement Services Department who feels himself aggrieved by disciplinary action taken against him under this bylaw or the regulations or rules of the Council may, within 15 days after being advised of disciplinary action, file with the Council a notice of appeal setting forth the grounds of which the appeal is based.
  - f) When an appeal is filed under this section, any disciplinary action taken as a result of the decision from which the appeal is taken, shall be stayed without any further order until the appeal is decided upon.

- g) In determining an appeal under Section 9 d) and 9 c), the Council may:
    - i) dismiss the appeal;
    - ii) allow the appeal;
    - iii) revoke or vary disciplinary action imposed;
    - iv) affirm the disciplinary action imposed;
    - v) refer the matter back to the Director of Enforcement Services for a review;
  - h) The Council shall in writing inform:
    - i) the complainant in the case of an appeal under Section 9 d) or the appellant in the case of an appeal under Section 9 e);
    - ii) the Director of Enforcement Services;as to the decision of Council.
10. A Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer, respecting the conduct or performance of duty, may be liable to disciplinary action if the offence includes:
- a) **DISCREDITABLE CONDUCT**, an Officer who
    - i) acts in a disorderly or inappropriate manner, or in a manner prejudicial to discipline or likely to bring discredit upon the reputation of the Enforcement Services Department, or
    - ii) willfully or negligently makes a false complaint or lays a false complaint or statement against any person or another peace officer, or
    - iii) withholds or suppresses a complaint or report against any person or another peace officer, or
    - iv) is guilty of an indictable offence under a federal statute or an offence punishable upon summary conviction under the Criminal Code of Canada, or

- v) abets, connives or is knowingly an accessory to a general default described in this bylaw.
- b) **INSUBORDINATION**, an Officer who
  - i) by work or action, and without lawful excuse, disobeys, omits, or neglects to carry out any lawful order, or
  - ii) by word or action is unwilling to submit to the authority of the Director of Enforcement Services.
- c) **NEGLECT OF DUTY**, an Officer who
  - i) without lawful excuse, neglects or omits promptly and diligently to perform a duty as a Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer, or
  - ii) fails to work in accordance with orders, or leaves an area, detail or other place of duty without due permission or sufficient cause, or
  - iii) fails to report a matter that is his duty to report.
- d) **DECEIT**, an Officer who
  - i) knowingly makes or signs a false statement in an official document or book, or
  - ii) willingly or negligently makes a false, misleading or inaccurate statement pertaining to official duties, or
  - iii) without lawful excuse destroys, mutilates, or conceals an official document or record or alters or erases any entry therein.
- e) **BREACH OF CONFIDENCE**, an Officer who
  - i) divulges any matter which it is his duty to keep secret, or

- ii) without proper authorization or in contravention of any rules of the department communicates to the news media or to any authorized person any law enforcement matter which could be injurious to any person or investigation, or
  - iii) without proper authorization shows to any person not a Peace Officer or any unauthorized person, any book or written or printed paper, document or report relating to any law enforcement matter that is the property of or in the custody of the employer of the Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer.
- f) **CORRUPT PRACTICE**, an Officer who
- i) fails to account for or make a prompt, true return of money or property received in an official capacity, or
  - ii) directly or indirectly solicits or receives a gratuity, present, pass, subscription or testimonial without the consent of the Director of Enforcement Services, or
  - iii) places himself under a pecuniary or obligation to a person of respect, whose conduct or business operation or employment the Officer may likely have to report or give evidence, or
  - iv) improperly uses his position as a Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer for private advantage.
- g) **UNLAWFUL OR UNNECESSARY EXERCISE OF AUTHORITY**, an Officer who
- i) is unnecessarily discourteous or uncivil to a member of the public, or
  - ii) uses excessive force in the execution of his duties without just cause as a Peace Officer, or



- iii) uses excessive authority of his position with his co-workers.
- h) **USE OF INTOXICATING LIQUOR OR DRUGS IN A MANNER PREJUDICED TO DUTY**, an Officer who
  - i) while on shift is unfit for duty due to the personal use of liquor, drugs or intoxicants, or
  - ii) reports for a shift and is unfit for duty due to the personal use of liquor, drugs or intoxicants prior to reporting for work, or
  - iii) personally uses, consumes or receives from other persons liquor, drugs or intoxicants while on duty.
- 11. Any Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer who contravenes or disobeys, or refuses, or neglects to obey any provision of this bylaw by
  - a) doing any act or thing which he is prohibited from doing herein;
  - b) failing to do any act or thing he is required to do herein;shall be subject to an inquiry by the Director of Enforcement Services , and upon conclusion of the inquiry, the Director of Enforcement Services shall, in writing with reason, do the following
  - i) reprimand the Officer, or
  - ii) dismiss the claim, or
  - iii) suspend the Officer from acting as a Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer for the Municipality, but such period of suspension shall not exceed one (1) month, or
  - iv) terminate the appointment of the Officer.

**Repeal**

- 12. This bylaw shall replace bylaw 138/98.

**Commencement**

13. This bylaw shall come into full force and effect upon receiving third and final reading.

First Reading given on the 9<sup>th</sup> day of November, 2004.

"B. Neufeld" (signed)  
Bill Neufeld, Reeve

"B. Spurgeon" (signed)  
Barbara Spurgeon, Executive Assistant

Second Reading given on the 9<sup>th</sup> day of November, 2004.

"B. Neufeld" (signed)  
Bill Neufeld, Reeve

"B. Spurgeon" (signed)  
Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the 9<sup>th</sup> day of November, 2004.

"B. Neufeld" (signed)  
Bill Neufeld, Reeve

"B. Spurgeon" (signed)  
Barbara Spurgeon, Executive Assistant



## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                         |
| <b>Meeting Date:</b> | <b>April 9, 2013</b>                                   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>PREDA Trip to Vancouver</b>                         |

### **BACKGROUND / PROPOSAL:**

Please see attached letter.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

\$1,100 /individual, this price includes the charter flight, charter bus, and lunch.

### **COMMUNICATION:**

### **RECOMMENDED ACTION:**

For discussion.

**Author:** Grant Smith      **Review By:** \_\_\_\_\_      **CAO** Joulia Whittleton



**From:** [Colleen Nate](#)  
**To:** [Carol Gabriel](#)  
**Subject:** Letter to go along with the RFD  
**Date:** Thursday, April 04, 2013 8:30:05 AM

---

**From:** Grant Smith  
**Sent:** Wednesday, April 03, 2013 3:27 PM  
**To:** Colleen Nate  
**Subject:** FW: Trip to Vancouver

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**From:** Kelly Hudson [<mailto:KHudson@mdspiritrivier.ab.ca>]  
**Sent:** Thursday, March 28, 2013 1:47 PM  
**To:** Aaron Zylstra; Amanda Nepstad; amanda Ouellet; Audrey Bjorkland; Audrey Gall; Dave Thompson; David Berry; Fred Sawchuk; Grant Smith; Jill Henry; Michelle Petluk; Nasa Iqua; Normand Boulet; Robbie Kaut; Robert Sallis; Sebastian; Sonja Raven; Suzanne Cailliou; Terry Schamehorn; Wayne Wright ([wwright@northernsunrise.net](mailto:wwright@northernsunrise.net))  
**Subject:** Trip to Vancouver

Hello Fieldmen:

I am working with PREDA to organize a trip to Vancouver for the following reasons. The outcome of this trip would be connecting the producer with the shipper. It would allow producers to speak with the people handling their commodities on the coast and educate producers on the challenges of shipping their product. Additionally they would better understand what the road blocks are for shipping our commodity.

Producers could use this information to advocate for government policy changes. Likewise having the producers educated on the process and challenges of shipping their commodity would allow them to have greater constructive discussion with shippers such as CN. Often corporations will put the blame for shipping issues on the workers or some other force. By having the producers educated they can dispel that concept and deal with companies on the real issues.

So the charter flight will cost \$1100 per individual. This will include the charter bus in Vancouver, lunch etc... - one fee for everything. The flight would leave on the 18<sup>th</sup> from Peace River and return that evening.

This is building on the trip that was made to Prince Rupert and the land to sea conference. Our producers were taken back by conversations that they had with the long shore man and dock workers. We are looking for 16 influential producers, councilors, ASB members etc. If it is oversubscribed we will likely allow Dan to pick lots or spread the representation around the area. Our ASB will likely sponsor our attendee/s.

Any questions please ask. I would appreciate if you could discuss with your CAO, PREDA member to garner any interest. It was an idea that has kind of escalated among the PREDA members and I am not sure what real information has been shared. Dan from PREDA has already arranged all of the

meetings in Vancouver.

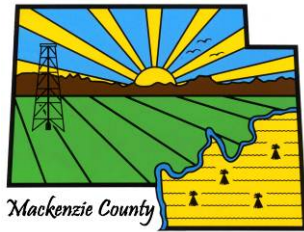
## Kelly Hudson, CAO

Municipal District of Spirit River No. 133

4202-50<sup>th</sup> Street, Box 389, Spirit River, Alberta, T0H 3G0

Ph 780-864-3500 Fx 780-864-4303 Cell 780-864-8059

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## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>April 9, 2013</b>   |
| <b>Presented By:</b> | <b>William (Bill) Kostiw – Director of Infrastructure Development &amp; Government Relations</b> |
| <b>Title:</b>        | <b>Mackenzie County Agricultural Fair &amp; Trade Show</b>                                       |

**BACKGROUND / PROPOSAL:**

Mackenzie County Council and the Agricultural Service Board have resolved to host the above event on August 9 & 10, 2013. The Service Board appointed an Ag Fair Committee to expedite the project. Since then the Committee was requested to consider adding some recognition of Fort Vermilion’s 225<sup>th</sup> anniversary. The committee is struggling with how much effort and whom to involve in this 225<sup>th</sup> portion. The committee is also concerned about how many events should be undertaken and who should be invited. For the staff to develop the whole event we need clarification on how and when to proceed forward. The questions are:

- A) How involved should the committee be in preparing for the 225<sup>th</sup> anniversary or should we go big or drop out?
- B) Should we have beer gardens, alcohol refreshments at the banquet or go dry totally?
- C) Who is actually going to make the final decisions on the events speakers program etc. It could be Council, ASB, the Committee or the CAO?
- D) Who should be the event chairperson?
- E) Who should MC the Friday evening Program & Banquet?

**Author:** W. Kostiw      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**OPTIONS & BENEFITS:**

As you can see the options are many for the first attempt at a County wide fair & trade show. The major benefit would be to get federal, provincial and local recognition.

**COSTS & SOURCE OF FUNDING:**

The costs are currently estimated at \$45,000, Council has committed \$27,500 (Motion 13-01-017) to the project and the committee has prepared a draft sponsor and charge program which should generate \$20,000+. I assume the intent is to really develop a “world class” event but not to exceed our overall budget. There will also be a significant time requirement for both staff and council to make this a success.

**COMMUNICATION:**

To be determined.

**RECOMMENDED ACTION:**

**Motion 1**

That the Agricultural Fair & Trade Show program be approved as presented.

**Motion 2**

That the format of the letters to invited speakers and dignitaries for the Agricultural Fair & Trade Show be approved as presented.

**Motion 3**

That the Agriculture Service Board and the Ag Fair Planning Committee be instructed to proceed as follows for the Agricultural Fair & Trade Show:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Author: W. Kostiw Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_



# **Mackenzie County Agricultural Fair & Trade Show**



**August 9th & 10th 2013**

**At the MARA Research Station & Fort Vermilion  
Community Complex**

**Toonie Breakfast**

**Guest Speakers &  
Demonstrations**

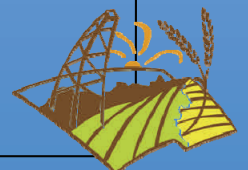
**MARA Field Tours  
Experimental Plots**

**Banquet & Entertainment  
Friday Evening**

**Children's Activities,  
Rib Cook-Off & Horse  
Shoe Tournament**

**Trade Show Exhibits  
& Bench Show**

**For More Information or to receive Exhibitors  
Package please call the Mackenzie County Office  
at 780-927-3718**



## Friday August 9th, 2013

11:00 am—1:00 pm Toonie Lunch  
Ag Canada Research Station

1:00 pm—4:00 pm MARA Field Tours,  
Speakers, Demonstrations. Trade Show  
& Exhibits

2:00 pm—4:00 pm Demonstrations  
Stock Dogs, Farrier, Sheep Shearing &  
Bench Show

5:00 pm—6:00 pm Refreshments &  
Entertainment

6:00 pm Banquet

6:45 pm Keynote Speaker introduced by  
Honorable Frank Oberle

7:15 pm Feature Entertainment

## Saturday August 10th, 2013

8:00 am—10:00 am Toonie Breakfast  
Ag Canada Research Station

10:00 am—1:00 am MARA Field Tour  
Speakers & Demonstrations

10:00 am—5:00 pm Concession & Trade  
Show and Bench Show continues

11:30 am Rib Cook Off, Children's  
Activities, concession

1:00 pm—5:00 pm Horseshoe Tourney &  
other games.

2:00 pm—Bench Show & Competition,  
sales of items & awards

2:00 pm—3:00 pm Industry Speaker  
Closing Comments.



Mackenzie County

Mackenzie County  
Agricultural Fair and Trade Show  
Friday & Saturday August 9th & 10th, 2013  
Federal Research Station, Fort Vermilion, AB

### Sponsorship Form

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Company: \_\_\_\_\_

Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_

.....

\_\_\_\_\_ **Title Sponsor**

\_\_\_\_\_ **Gold Sponsor (\$2000)**

\_\_\_\_\_ **Silver Sponsor (\$1500)**

\_\_\_\_\_ **Lunch Sponsor (\$1200)**

\_\_\_\_\_ **Banquet Sponsor (\$1400)**

\_\_\_\_\_ **Breakfast Sponsor (\$1000)**

\_\_\_\_\_ **Coffee Break Sponsor (\$250)**

































.....

**For more information please call Colleen Nate at 780-927-3718**

**Or**

**Email: [cnate@mackenziecounty.com](mailto:cnate@mackenziecounty.com)**

# Mackenzie County Agricultural Fair & Trade Show Sponsorship Recognition Opportunities

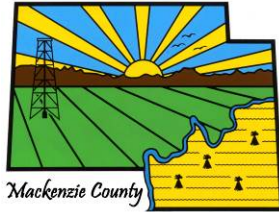
|                                   | <u>Title Sponsor</u>  | <u>Gold Sponsor</u>   | <u>Silver Sponsor</u>   | <u>Banquet Sponsor</u>   | <u>Lunch Sponsor</u>   | <u>Breakfast Sponsor</u>  | <u>Coffee Break Sponsor</u>   |
|-----------------------------------|---|---|---|--|--|---|---|
| Listing in Local News Paper       |    |    |    |    |   |  |  |
| Advertised in the County Image    |    |    |    |    |   |  |  |
| Acknowledgement during Trade Show |    |    |    |  |   |  |   |
| Major Poster Advertising          |   |   |   |   |  |   |   |
| Two tickets to the Banquet        |  |  |  |  |  |   |   |
| Exclusive exposure at the banquet |  |   |   |  |  |   |   |

**Sponsorship in any category is greatly appreciated.**

## List of Guests & Speakers Intended to be invited to the Ag Fair & Trade Show

- |     |                       |   |                                     |
|-----|-----------------------|---|-------------------------------------|
| 1.  | Premier Redford       | - | Alberta                             |
| 2.  | Prime Minister Harper | - | Canada                              |
| 3.  | Premier Wall          | - | Saskatchewan                        |
| 4.  | Minister McQueen      | - | Alberta                             |
| 5.  | Minister Griffiths    | - | Alberta                             |
| 6.  | Minister Olson        | - | Alberta                             |
| 7.  | Curt Vossen           | - | CEO Richardson International        |
| 8.  | Ian Tyson             | - | Mascioli Entertainment              |
| 9.  | Carlene Friesen       | - | Entertainment                       |
| 10. | Michael Blonski       | - | President John Deere Canada         |
| 11. | Gregory R. Page       | - | President of Cargill                |
| 12. |                       | - | President of Alberta UFA            |
| 13. |                       | - | President of Alberta Coops          |
| 14. |                       | - | President of CASE/IH                |
| 15. |                       | - | President of Matindrin              |
| 16. |                       | - | President of Kubota                 |
| 17. |                       | - | President of CAT                    |
| 18. |                       | - | Presidents of Short Line Equipment  |
| 19. |                       | - | All local dealers & suppliers       |
| 20. | Dr. Hugh Beckie       | - | Monsanto                            |
| 21. | Marlene Boersch       | - | Agra Trend Marketing                |
| 22. | Mike Dolinski         | - | AAFC                                |
| 23. | Dr. Martin Dokie      | - | Best Environment Tech               |
| 24. | Mike Smith            | - | Global Perspective on Grain Markets |
| 25. | Jeff Steward P.H.D.   | - | Ag Canada                           |
| 26. | Micheal Tulardeau     | - | Ag Canada                           |
| 27. | Geo Clayton P.H.D.    | - | Ag Canada                           |
| 28. | John Knapp            | - | Alberta Ag D.M.                     |
| 29. | Hon Gerry Ritz        | - | Canada Ag Minister                  |





## Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266  
www.mackenziecounty.com

April 3, 2013

The Honourable Alison Redford  
Premier of Alberta  
307 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Premier:

**RE: MACKENZIE COUNTY AGRICULTURAL FAIR/TRADE SHOW**  
**AUGUST 9 & 10, 2013**

It is with great pleasure we extend this invitation to you and your family to attend Mackenzie County's first annual Agricultural Fair and Trade Show.

Agriculture plays a vital role in Mackenzie County's economy and there is potential to develop thousands of hectares of new agricultural land here. Fort Vermilion hosts one of Canada's oldest (established in 1908) agricultural research station which was operated by AgriFood Canada. This station is also Alberta and Canada's furthest north agricultural research facility serving producers by meeting the special needs that result from our unique climatic, geographic and soil conditions. The federal government is closing this research station and Mackenzie County is attempting to acquire the site and continue as a full agricultural research facility.

This event is also in conjunction with the celebrations of "Fort Vermilion's 225<sup>th</sup> Anniversary" as a hamlet. Fort Vermilion, established in 1788 as a post by the Northwest Company, is one of Alberta's oldest European settlements. The Peace River section from Lake Athabasca to the current Fort Vermilion hosted many fur trading and supply posts during 1780 to the early 1800's. Former Prime Minister John Diefenbaker had a vision of joining the Pacific to the Atlantic using a northern route using the current Highway 58 and continuing through Wood Buffalo National Park to Hudson Bay.

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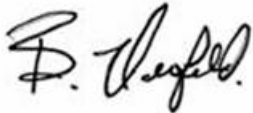
Hon. Alison Redford  
Page 2  
April 3, 2013

Mackenzie County, Mackenzie Applied Research Association (MARA), local Agriculture and Historical Societies and private sector companies are joining together to make this two day celebration a world class event. Premier, your attendance at this prestigious event would certainly be appreciated and will help make this a memorable event. We would also invite you to be our **Special Dinner Keynote Speaker** on August 9, 2013 at 18:00 hrs.

Thank you in advance for your consideration and if you require more information or want to discuss the event, please feel free to give me a call at (780) 841-1806 or Joulia Whittleton, Chief Administrative Officer, at (780) 927-3718. Please reply at your earliest convenience.

We at Mackenzie County look forward to your visit and also wish you success in your endeavours as the Premier of the wonderful Province of Alberta.

Sincerely,



Bill Neufeld  
Reeve  
Mackenzie County

Encl.

c: Hon. Verlyn Olson, Minister of Agriculture & Rural Development  
Hon. Frank Oberle, MLA Peace Region, Associate Minister of Persons with Developmental Disabilities  
Walter Sarapuk, Chairman, Agricultural Services Board  
Mackenzie County Council  
Joulia Whittleton, Chief Administrative Officer  
William (Bill) Kostiw, Director of Infrastructure Development & Government Relations



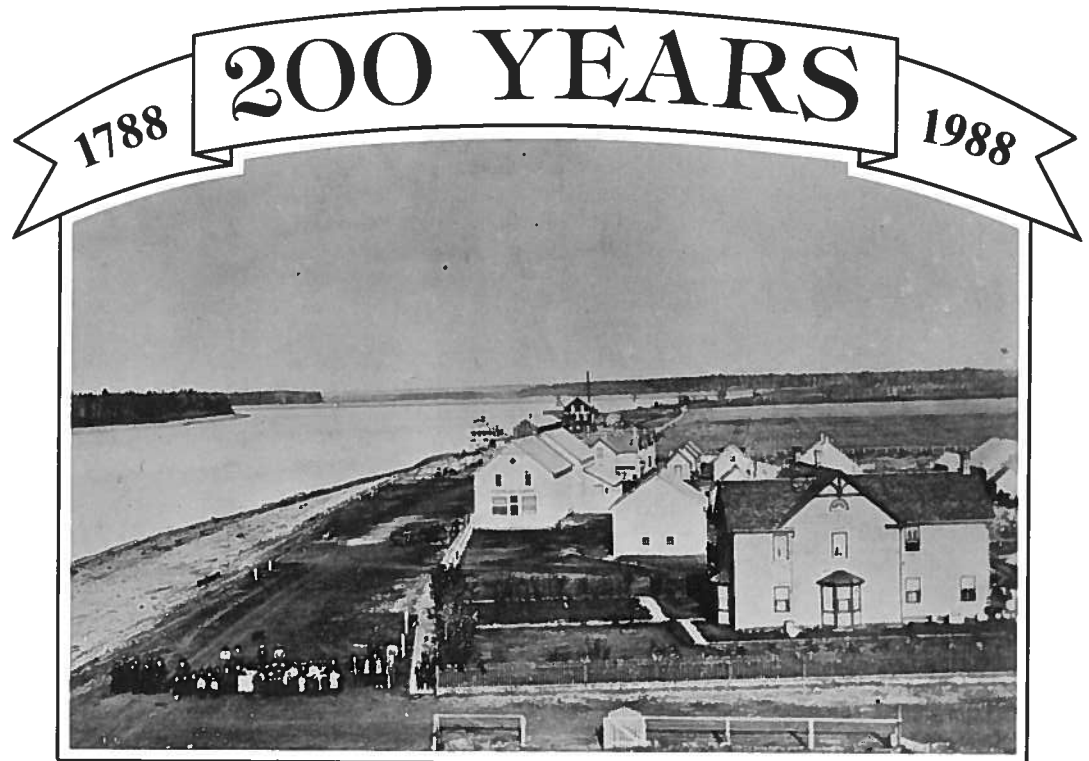


Environment  
Canada

Environnement  
Canada

Canadian Parks  
Service

Service canadien  
des parcs



*Courtesy: Provincial Archives*

Hudson's Bay Company circa 1930

### **Plaque Text**

## **FORT VERMILION**

In 1788 Charles Boyer built the first post in this area to trade with the Beaver Indians. Until its amalgamation with the Hudson's Bay Company in 1821, the North West Company, through a succession of posts called Fort Vermilion, dominated the fur trade in the region. The Beaver and other Dene peoples, and the Cree, supplied furs, provisions, and leather for trade and company use west of the Rockies. The Hudson's Bay Company built the final Fort Vermilion in 1830, and was still buying furs here 200 years after the establishment of Boyer's original post.

### **HISTORIC SITES AND MONUMENTS BOARD OF CANADA**

This plaque was unveiled July 30, 1988 by

**THE RIGHT HONOURABLE BRIAN MULRONEY, P.C., M.P.  
PRIME MINISTER OF CANADA**

and by

**MR. ALBERT COOPER, M.P.  
Member for Peace River, Alberta.**

# Canada

*Ceremony Program*

*Musical Prelude*  
by *Scottish Bagpipers*

*Jigging Display*  
*Fort Vermilion Toe-Tappers*

*O Canada*  
*Sung by the Torch Trio*

*Chairman's Opening Remarks and Introductions*  
*Dr. Charles Humphries*  
*B.C. Member, Historic Sites and Monuments Board of Canada*

*The DENE Thá Drummers*

*Presentation to Chief Chonkolay*  
*honouring his 50 years as Chief of the DENE Thá*  
*by the Honourable J. Allen Adair*

*Waseskuan Cultural Society's*  
*Dancers and Singers*

*Welcome*  
*Elaine Carmichael*  
*President, Fort Vermilion Board of Trade*

*Proclamation*  
*The Honourable Dr. David Carter*  
*Speaker of the Legislative Assembly of Alberta*

*Greetings*  
*Mr. G.A. Joews*  
*President, Fort Vermilion and District Bicentennial Association*

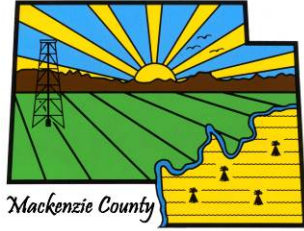
*Remarks and Congratulations*  
*The Honourable Donald R. Getty*  
*Premier of the Province of Alberta*

*Historical Background*  
*"200 years of Fur Trading"*  
*Mrs. Pearl Newman and Miss Jeanette Bancarz*

*Cultural Dancing Display by*  
*Muzyka*  
*Ukrainian Dancing Troupe*

*Address and Plaque Unveiling*  
*The Right Honourable Brian Mulroney*  
*Prime Minister of Canada*

*Singing of "Happy Birthday"*



# MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                         |
| <b>Meeting Date:</b> | <b>April 9, 2013</b>                                   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Information/Correspondence</b>                      |

## **BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

- Action List
- Mackenzie Housing Management Board Meeting Minutes
- Heart & Stroke Foundation
- Fort Vermilion Recreation Board – 225<sup>th</sup> Anniversary Meeting
- Ministers Awards for Municipal Excellence
- Letter from AB Transportation Re: Support for Northern Sunrise County
- Local Road Bridge Component Funding
- TransCanada Proposed Bootis Hill Pipeline Project
- WCB National Day of Mourning
- 
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## **RECOMMENDED ACTION:**

That the information/correspondence items be accepted for information purposes.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

## Mackenzie County Action List as of March 27, 2013

### *Council Meeting Motions Requiring Action*

| Motion   | Action Required   | Action By                | Status                                 |
|--|---|--------------------------|--|
| <b>August 11, 2009 Council Meeting</b>           |   |                          |  |
| 09-08-643  | That administration pursue the federal government in order to acquire a portion of the land for the third phase of the Fort Vermilion Walking Trail project as discussed.   | Joulia<br>Bill<br>Ron P. | In progress                            |
| <b>February 29, 2012 Regular Council Meeting</b> |   |                          |  |
| 12-02-144  | That administration and the Municipal Planning Commission obtains public input to permit a minimum lot size of 55' X 100' for single family residential lots and a minimum lot size 60' X 100' for multiple family lots as well as altering the side yard setbacks to maximize useable yard area in conjunction with the Area Structure Plan reviews. | Byron                    | To be completed during review of ASP's |
| <b>July 9, 2012 Council Meeting</b>              |   |                          |  |
| 12-07-494  | That administration proceed as discussed regarding the access to Plan 0023789, Block 1, Lot 1.  | Bill<br>John<br>Byron    | Bylaw Completed                        |
| <b>August 22, 2012 Council Meeting</b>           |   |                          |  |
| 12-08-550  | That administration continue to work with Alberta Transportation to secure a long term lease in the Meander area. (gravel)  | Bill<br>Ron P.<br>Mark   | In discussion with AT                  |
| <b>September 11, 2012 Council Meeting</b>        |   |                          |  |
| 12-09-582  | That Mackenzie County allows implementation of volunteer User Steering Committees with a minimum of 5 members in lieu of Co-op's and that administration draft a Terms of Reference for approval by Council.  | John<br>Bill<br>Joulia   | PW Committee                           |
| 12-09-585  | That the County continue lobbying for provincial funding for roads and drainage to new lands.   | Joulia                   | In progress                            |
| <b>October 30, 2012 Council Meeting</b>          |   |                          |  |
| 12-10-731  | That Council continues lobbying to have the Zama Access and Highway 88 Connector roads designated as primary highways and immediate upgrading.  | Joulia<br>Bill           | In progress                            |
| <b>December 10, 2012 Special Council Meeting</b> |   |                          |  |
| 12-12-829  | That a letter of support be provided to the High Level Golf & Country Club for their campsite expansion project.  | Alison                   | In progress                            |
| <b>December 11, 2012 Council Meeting</b>         |   |                          |  |

| <b>Motion</b>                            | <b>Action Required</b>  | <b>Action By</b>         | <b>Status</b>  |
|--|---|--------------------------|--|
| 12-12-857                                | That administration be authorized to proceed with negotiations to secure aggregate resources as recommended.  | Joulia<br>Bill<br>Ron P. | In progress  |
| <b>January 15, 2013 Council Meeting</b>  |   |                          |  |
| 13-01-014                                | That administration be authorized to negotiate a three year contract extension with Alberta Transportation for the operation and maintenance of the Tompkins Landing Ice Crossing.  | John                     | In progress  |
| <b>February 12, 2013 Council Meeting</b> |   |                          |  |
| 13-02-067                                | That administration be instructed to draft a policy on administering bonuses for parks caretakers and bring it back for Council review.   | Ron P.                   | 26- Mar-13 Community Services Committee<br>24-Apr-13 Council |
| 13-02-068                                | That administration be authorized to proceed with reconfiguring the water meter bypasses that are currently in place due to freezing issues.  | John K.                  | Budget Meeting   |
| 13-02-077                                | That administration proceed with drafting a Business Licensing bylaw, incorporating key items as discussed.   | Byron                    | In progress  |
| 13-02-080                                | That administration move forward with Bylaw 880-12, being a Road Closure Bylaw for the closure of the most northerly 10 meters of Government Road Allowance lying south of Part of SE 1-104-18-W5M, subject to public hearing input.                    | Byron                    | Waiting for AT approval                                      |
| 13-02-101                                | That the Memorandum of Understanding with respect to the Regional Hazardous Materials Unit between the County and the Towns of High Level and Rainbow Lake be extended to December 31, 2013.  | Joulia                   | In progress  |
| 13-02-115                                | That the County enters into an agreement with Mackenzie Applied Research Association for the Federal Agriculture Site located in the Hamlet of Fort Vermilion and that the term coincides with the lease between the County and the Federal Government. | Bill K.<br>Grant         | In progress  |
| <b>February 27, 2013 Council Meeting</b> |   |                          |  |
| 13-02-120                                | That administration be authorized to enter into a three (3) year lease with Alberta Parks and Recreation for operation and maintaining of the Fort Vermilion Bridge Campground recreational area.   | Ron P.                   | In progress  |
| 13-02-121                                | That administration continue to work towards expanding the Fort Vermilion Bridge Campground recreational area by applying for a lease with Alberta Environment & Sustainable Resource Development that encompasses both existing and future area.       | Ron P.                   | In progress  |

| Motion                                | Action Required   | Action By         | Status   |
|---------------------------------------|---|-------------------|--|
| 13-02-122                             | That an open house be held for the public to provide input on the future expansion of the Fort Vermilion Bridge Campground recreational area.   | Ron P.            |  |
| 13-02-123                             | That administration be authorized to negotiate with neighbouring municipalities to complete the duties of a Fire Safety Codes Officer on an interim basis until our fire department staff are trained.  | Ron P.            | In progress  |
| 13-02-125                             | That the Election Bylaw be brought back with amendments as discussed.   | Carol             | April 24, 2013                                     |
| 13-02-132                             | That Councillors review the draft Multi-year Capital Infrastructure Plan schedules and provide feedback to administration prior to the workshop scheduled for May 8, 2013.  | Joulia            | 08-May-13  |
| 13-02-134                             | That the 2013 Ratepayer Meetings be held as follows: <ul style="list-style-type: none"> <li>• May 27, 2013 – La Crete</li> <li>• May 28, 2013 – Fort Vermilion</li> <li>• June 6, 2013 - Zama</li> <li>• June 10, 2013 – Blue Hills</li> <li>• June 11, 2013 – High Level Rural</li> </ul>            | Carol             | 5:00 p.m BBQ<br>6:30 p.m. Meeting<br>(Zama @ 6 pm) |
| 13-02-137                             | That administration be authorized to set up and host a tri-county meeting as soon as possible to discuss northern Alberta strategic infrastructure needs.   | Bill K.           | May 13, 2013                                       |
| <b>March 12, 2013 Council Meeting</b> |   |                   |  |
| 13-03-150                             | That administration investigate the construction of rural water line connections to access more provincial funding.   | Joulia<br>Bill K. | PW Committee                                       |
| 13-03-158                             | That administration proceed with obtaining legal advice to deal with the encroachment of the Manufactured Dwelling on Plan 042 2979, Block 24, Lot 8 in the Hamlet of La Crete.   | Byron             |  |
| 13-03-162                             | That the County proceed with the Water Treatment Plant Assessment and the off-site levy review components of the Infrastructure Master Plans.   | Byron             |  |
| 13-03-163                             | That the Reeve, Deputy Reeve and Councillor Wardley (alternate) and administration be appointed to the Negotiating Committee for the regional service sharing review and that notification be sent to the Town of High Level as per Article 13, Schedule M of the Regional Service Sharing Agreement. | Joulia<br>Bill K. | Letter sent – awaiting response                    |
| 13-03-165                             | That administration proceed with drafting an Antenna System Siting Protocol for review by Council.  | Byron             | In progress  |

| Motion                                | Action Required  | Action By         | Status   |
|---------------------------------------|--|-------------------|--|
| 13-03-168                             | That a letter of support be provided to the Field of Dreams Stampede Committee for their grant application to update the existing grand stands.  | Alison            |  |
| 13-03-170                             | That the revised grader beat maps be referred to the next Public Works Committee meeting for further input.  | Ron P.<br>John    | PW Committee                                       |
| 13-03-177                             | That administration continue to negotiate with the RCMP as discussed.  | Joulia            |  |
| 13-03-178                             | That administration be authorized to enter into negotiations of the Option to Purchase agreement with Treeosco Inc. (Mustus Energy Ltd. parent company) by counter-offering with Grant of Option payment, purchase price, and subject to Treeosco entering into a Sale and Construction agreement for NW 6-109-19-W5M as discussed.  | Bill K.<br>Joulia | In progress<br>Counter offer made April 2,<br>2013 |
| <b>March 27, 2013 Council Meeting</b> |  |                   |  |
| 13-03-189                             | That Policy PW039 Rural Road, Access Construction and Surface Water Management Policy be amended to insert the collector road identification map under schedule "C" Local Road Network section.  | John K.           |  |
| 13-03-190                             | That administration monitor the condition of Highway 88 Connector and Zama Access road and apply a 75% road ban when and where appropriate.  | Ron P.<br>John K. |  |
| 13-03-191                             | That administration draft a Land Use Bylaw amendment for the Agricultural Zone as follows: <ul style="list-style-type: none"> <li>• Original parcels 81-160 acres be allowed 3 titles (2 parcels out – 10 acres each with exceptions)</li> <li>• Original parcels of 80 acres or less be allowed 2 titles (1 parcel out – 10 acres each with exceptions)</li> <li>• Commercial/Industrial subdivisions out of an Agricultural zone will be required to provide an Area Structure Plan for the entire original title parcel and will be discretionary.</li> </ul> | Byron             | 09-Apr-13  |
| 13-03-197                             | That the County's potential membership in the Peace Library System be referred to the Mackenzie Library Board for further review and recommendation.   | Joulia            | Mackenzie Library Board                            |
| 13-03-203                             | That administration bring back options and costs to hire a specialist to assist in the preparation of a defence document regarding the Woodland Caribou.   | Bill K.<br>Byron  |  |

| Motion    | Action Required  | Action By | Status |
|-----------|--|-----------|--------|
| 13-03-205 | That a letter of support be written for the Think Local Market initiative.   | Carol     |        |
| 13-03-207 | That Mackenzie County partner with the County of Northern Lights and the Northern Sunrise County for the Dimestore Fishermen tourism video, subject to them spending one day filming in Mackenzie County, at a cost of \$5,000.00 with funding coming from the Grants to Other Organizations, and that we explore the possibilities of hosting a full feature episode in the Mackenzie Region. | Bill K.   |        |
| 13-03-211 | That a letter be sent to the Minister of Agriculture and Agri-Food Canada in support of the "Day of the Honey Bee" and that May 29, 2013 be proclaimed as the "Day of the Honey Bee".  | Carol     |        |
| 13-03-217 | That the negotiations with Treeosco Inc. (Mustus Energy) be received for information and that administration investigate the Bio-Mass Protocols.   | Bill K.   |        |



| Motion | Action Required | Action By | Status |
|--------|-----------------|-----------|--------|
|--------|-----------------|-----------|--------|

Community Sustainability Plan – Action Items

| Tasks   | Responsibility  | Approximate Deadline |
|---|-----------------|----------------------|
| <b>Sustainable governance items:</b>  |                 |                      |
| Citizen-engagement plan, formal avenues for active citizen involvement in strategic planning, long-term planning; undertake citizen satisfaction surveys; | CAO             |                      |
| Local elections – collect, keep and report to Council voter data from municipal elections (comparative between elections);                                | Carol           |                      |
| Review and/or establish Council Policy/Procedure on media communications, responding to citizens, contact with Government, etc.;                          | CAO, Carol      |                      |
| Establish a Council Library in the Corporate Office (make a variety of municipal government related books and magazines available);                       | CAO, Carol      | Completed            |
| <b>Service delivery items:</b>  |                 |                      |
| Review standards for the services that are delivered and establish a formal process to review and evaluate compliance with those standards;               | Management Team |                      |
| <b>Infrastructure items:</b>  |                 |                      |
| Review and recommend options regarding an infrastructure management system;   | Management Team |                      |
| Review/develop a plan for maintaining municipal infrastructure;   | Management Team |                      |
| <b>Economic vitality items:</b>   |                 |                      |
| Bring options regarding establishing an annual business licensing;  | Byron           |                      |
| <b>Risk management items:</b>   |                 |                      |
| Review and report to Council regarding a municipal service continuity plan;   | Management Team |                      |
| Review and report to Council regarding Occupational Health and Safety practices (inclusive of CORE certification status).                                 | CAO             |                      |



**MACKENZIE HOUSING MANAGEMENT BOARD  
REGULAR BOARD MEETING  
February 25, 2013 – 10:00 A.M.  
Fireside Room – Heimstaed Lodge**

**In Attendance:** George Friesen, Chair  
Jack Eccles – Vice-Chair  
Wally Olorenshaw  
Wally Schroeder  
Peter H. Wieler  
Odell Flett  
Abe Peters  
Mike Kowal  
Cheryl Cunningham – Burns  
Peter Ernst – represented by alternate - Alan Forsyth

**Regrets:**

**Administration:** Barb Spurgeon, Chief Administrative Officer  
Evelyn Peters, Executive Assistant  
Zona Peters, Health Care Manager  
Dorothy Klassen, Lodge Manager  
Scott Shelton, Housing Manager

**Call to Order:** Chair George Friesen called the Board meeting to order at 10:00 a.m.

**Agenda:** **Approval of Agenda**

13-23 Moved by Jack Eccles

That the agenda be amended to include the following:  
6.8 Snow removal.

Carried

**Minutes:** **January 28, 2013 Regular Board Meeting**

13-24 Moved by Odell Flett

That the January 28, 2013 regular board meeting minutes be approved as distributed.

Carried

**Reports:** **CAO Report**

13-25 Moved by Mike Kowal

That the Chief Administrative Officer report be received for information.

Carried

10:10 a.m. Alan Forsyth joined the meeting

**Financial Reports** **Housing Financial Reports– January 31, 2013**

13-26 Moved by Wally Schroeder

That the January 28, 2013 Housing financial report be received for information.

Carried

**Lodge Financial Reports– January 31, 2013**

13-27 Moved by Mike Kowal

That the January 31, 2013Lodge financial report be received for information.

Carried

**Assisted Care Financial Reports– January 31, 2013**

13-28 Moved by Peter Wieler

That the January 31, 2013 Assisted Care financial report be received for information.

Carried

**Arrears Report January 31, 2013**

13-29 Moved by Odell Flett

That the January 31, 2013 arrears report be received for information.

Carried

**New Business:**

**Amalgamation – Implementation Committee**

13-30 Moved by Wally Olorenshaw

That George Friesen be appointed to the Amalgamation Implementation Committee to represent Mackenzie Housing Management Board.

Carried Unanimously

13-31 Moved by Peter Wieler

That approval be given to provide support to the Amalgamation Committee through the CAO.

Carried

Chairman George Friesen called for a recess at 11:07 a.m. Chairman George Friesen reconvened the meeting at 11:15 a.m.

**Board Member Attendance at Conferences/Conventions**

13-32

Moved by Peter Wieler

That Policy GOV-019 Board Attendance at Conferences be approved as distributed.

Carried

**Board Member Alternates**

13-33

Moved by Wally Olorenshaw

That Policy GOV-020 Board Member Alternates be approved as presented

Carried

11:20 Alan Forsyth rejoined the meeting

**2012 Audit**

13-34

Moved by Mike Kowal

That a special Board meeting be held March 11, 2013 to review the 2012 audited financial statements.

Carried

**Office Space**

13-35

Moved by Jack Eccles

That approval be given to build an office space in the dining room in the lodge, but not to exceed \$3000.00

Carried

**Budget Expense Options**

13-36

Moved by Odell Flett

That the update on budget expense options be received for information

Carried

**Collection of Electrical Charges**

13-37

Moved by Peter Wieler

That the explanation for the collection of electrical expenses be received for information

Carried

**Snow Removal**

13-38

Moved by Abe Peters

That the maintenance budget be increased to accommodate snow removal from the Heimstaed Lodge roof and not to exceed \$5000.00

Carried

**Information**

13-39

**Information items**

Moved by Odell Flett

That the following be accepted for information.

- Bank reconciliation for January 2013
- Insight
- Government of Alberta

Carried

**In Camera:**

**Legal**

13- 40

Moved by Jack Eccles

That the meeting move to in camera at 11:50a.m.

Carried

13-41

Moved by Odell Flett

That meeting move out of in camera at 12:03p.m.

Carried

**Legal**

13-42

Moved by Wally Olorenshaw

That a letter be written to Minister Griffiths regarding the collection of outstanding requisitions.

Carried

**Next Meeting Date:**

Regular Board Meeting – March 25, 2013 at 10:00 am  
Fireside Room – Phase I  
Heimstaed Lodge

**Adjournment:**

13-43

Moved by Peter Wieler

That the board meeting of February 25, 2013 be adjourned at 12:05 p.m.

Carried

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George Friesen, Chair

---

Evelyn Peters  
Executive Assistant



**MACKENZIE HOUSING MANAGEMENT BOARD  
SPECIAL BOARD MEETING  
March 11, 2013 – 10:00 A.M.  
Fireside Room – Heimstaed Lodge**

**In Attendance:** George Friesen, Chair  
Jack Eccles – Vice-Chair  
Wally Schroeder  
Peter H. Wieler  
Odell Flett – via teleconference  
Abe Peters  
Mike Kowal  
Peter Ernst – via teleconference at 10:05 am  
Cheryl Cunningham – Burns – via teleconference

**Regrets:** Wally Olorenshaw

**Administration:** Barb Spurgeon, Chief Administrative Officer  
Evelyn Peters, Executive Assistant

**Call to Order:** Chair George Friesen called the Board meeting to order at 10:00 a.m.

Chair George Friesen welcomed Vivian Taylor and Kayla Freake from Meyers Norris Penny at 10:02 a.m.

**New Business:**

**In Camera:** **2012 Audited Financial Statement**

13-44

Moved by Odell Flett

That the meeting move to in camera at 10:03 a.m.

Carried

10:05 am Peter Ernst joined the meeting via teleconference

13-45 Moved by Peter Wieler

That meeting move out of in camera at 10:30 p.m.

Carried

13-46 Moved by Jack Eccles

That the audited 2012 financial statement be approved as presented

Carried Unanimously

**Next Meeting Date:** Regular Board Meeting – March 25<sup>th</sup> at 10:00 am  
Fireside Room – Phase I  
Heimstaed Lodge

**Adjournment:**

13-47

Moved by Mike Kowal

That the special board meeting of March 11, 2013 be adjourned at 10:33 am.

Carried

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George Friesen, Chair

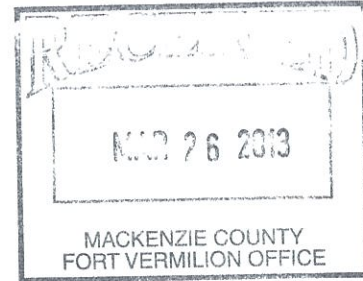
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Evelyn Peters  
Executive Assistant



March 22, 2013

Mackenzie County  
Box 640  
Fort Vermillion, AB



Attention: Reeve Bill Neufeld

Dear Bill,

On behalf of the Heart and Stroke Foundation of Alberta, NWT & Nunavut, It is my pleasure to provide you with copies of the 2012 Heart and Stroke Foundation Annual Report.

In the middle section of the report you will find Mackenzie County highlighted as one of our Corporate Philanthropists as well as under Friends of the Heart and Stroke Foundation. We are so incredibly appreciative of all your support! On page 19, "Where your money goes", gives you a quick glance at how your support is invested.

In the past 20 years the incidence of death from heart disease and stroke has declined by 50 per cent. We're saving more lives, yet heart disease and stroke remain two of the three leading causes of death in Canada.

Your support will help to fuel scientific discovery in the prevention, diagnosis, treatment and rehabilitation of heart disease and stroke. It will enable us to promote the importance of healthy living so that we can look forward to healthier communities in the future. Ultimately, you're helping to give Canadians more time - more of the life-affirming moments that we all live for.

I am looking forward to June 13, 2013 and attending another well organized and supported Mackenzie County Charity Golf Tournament. You are making a difference!

Healthy lives free of heart disease and stroke. Together, we will make it happen!

Thank you, from the bottom of our hearts.

Sincerely,

A handwritten signature in blue ink, appearing to read "Margaret Bell".

Margaret Bell, Area Manager  
Grande Prairie Area Office  
(Serving Northwestern Alberta, Northwest Territories and Nunavut)

Fort Vermilion Recreation Board  
Box 115  
Fort Vermilion AB T0H 1N0  
April 3, 2013

Joulia Whittleton  
Co: Councilors of Mackenzie County  
Fort Vermilion  
AB T0H 1N0

Dear Joulia and Councilors:

The Fort Vermilion Recreation Board would like to invite you to a planning meeting for the 225<sup>th</sup> birthday celebration of Fort Vermilion on April 30<sup>th</sup> at 7:30pm

The Board is also interested in knowing if there are any events being planned by the county this summer and if there will be any dignitaries coming to those events.

Sincerely,

*Alma (Sec.)*

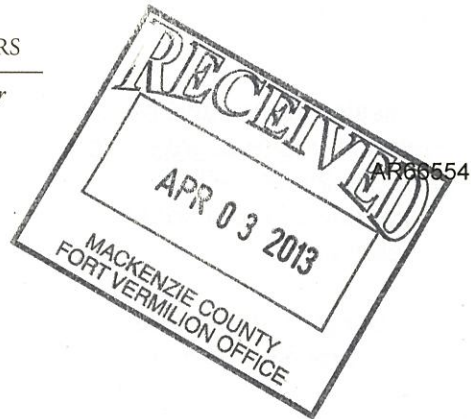
On behalf of the Fort Vermilion Recreation Board

*Councilor info.*



ALBERTA  
MUNICIPAL AFFAIRS

Office of the Minister



March 27, 2013

Reeve Bill Neufeld  
Mackenzie County  
PO Box 640  
Fort Vermilion, Alberta T0H 1N0

Dear Reeve Neufeld:

I am pleased to invite the Mackenzie County to provide submissions for the 12<sup>th</sup> annual Minister's Awards for Municipal Excellence, which formally recognizes local government excellence and promotes knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work being done by local governments in Alberta.

An independent review committee, comprised of representatives from various municipal associations, will recommend award recipients in four categories and one award for outstanding achievement:

Innovation Award – recognizes a leading practice embodying the first use of an idea in a municipal context in Alberta;

Partnership Award – recognizes a leading municipal practice involving consultation, co-ordination, and co-operation with other municipalities, jurisdictions, or organizations;

Smaller Municipality Award – recognizes the innovative practices developed by communities with less than 3,000 residents;

Safe Communities Award – recognizes a leading practice that promotes or improves public safety in municipalities; and

Outstanding Achievement Award – recognizes a municipality or municipal partnership that has helped to inspire action and change that has benefited local government practices in Alberta. *This award, selected by the review committee, recognizes the best submission from the other categories.*

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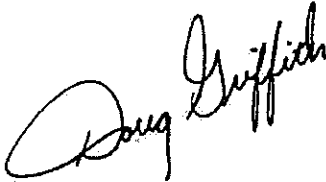
Reeve Bill Neufeld  
Page 2

Submission forms and additional details can be found on the Municipal Excellence Network website at [www.menet.ab.ca](http://www.menet.ab.ca). The submission deadline is May 24, 2013. Award recipients will be announced at the 2013 fall conventions of the Alberta Association of Municipal Districts and Counties and the Alberta Urban Municipalities Association.

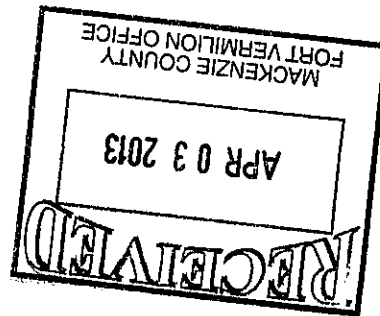
I encourage you to share your success stories, and I look forward to celebrating these successes with your communities and your neighbours.

If you have any questions regarding the Minister's Awards for Municipal Excellence or the Municipal Excellence Network, please direct them to the Municipal Excellence Team, at 780-427-2225, or by email at [menet@gov.ab.ca](mailto:menet@gov.ab.ca).

Sincerely,



Doug Griffiths  
Minister







ALBERTA  
TRANSPORTATION

Office of the Minister  
MLA, Calgary Affairs



AR58190

March 4, 2013

Mr. Bill Neufeld  
Reeve  
Mackenzie County  
PO Box 640  
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

*Bill*

Thank you for your letter of February 6, 2013 expressing Mackenzie County's support for the widening and upgrading of Highways 688 and 986 in Northern Sunrise County.

Currently, these projects are not on the province's three-year capital plan, and will be subject to future provincial program priorities and budgets. The three-year capital plan is reviewed each year, and your support will be taken into consideration. I realize how important this corridor is for the Peace Region as it provides access, not only to the natural resources, but also as a commuter link for the communities in the area.

Public safety on highways is an Alberta Transportation goal and regional staff will continue to monitor the roadway to ensure that it can be safely used by all Albertans.

I appreciate you taking the time to express your municipality's support of these highway upgrades.

Sincerely,

*Ric Mclver*

Ric Mclver  
Minister

cc: Honourable Frank Oberle, MLA, Peace River





ALBERTA  
TRANSPORTATION

Office of the Minister  
MLA, Calgary-Hays

AR58230

March 7, 2013

Mr Bill Neufeld  
Reeve  
Mackenzie County  
PO Box 640  
Fort Vermilion, Alberta T0H 1N0



Dear Reeve Neufeld: *Bill*

I am pleased to advise your council that funding under the Local Road Bridge component of the Strategic Transportation Infrastructure Program has been approved to cover eligible costs for the following local road bridge projects:

| Bridge File       | Location | Type Of Work   | Legal Description                   | Original Amount | Revised Amount |
|-------------------|----------|----------------|-------------------------------------|-----------------|----------------|
| BF80938 & BF80939 | Various  | Rehabilitation | SW 17-106-11-5M,<br>SW 17-106-12-5M | \$632,000       | \$680,000      |

My colleague Honourable Frank Oberle, MLA for Peace River, and I are very supportive of your request for funding. Alberta Transportation's bridge staff will be contacting your municipality to complete the administrative details for these projects.

I wish you success with your bridge projects.

Sincerely,

Ric McIver  
Minister

cc. Honourable Frank Oberle, MLA Peace River



March 22, 2013

Bill Neufeld  
Reeve  
4511-46 Avenue, Box 640  
Fort Vermillion, AB T0H 1N0



Dear Stakeholder and Community members,

**Subject: TransCanada's Proposed Bootis Hill Pipeline Project - Cancelled**

In November 2011, TransCanada informed stakeholders of NOVA Gas Transmission Ltd.'s (NGTL), a wholly owned subsidiary of TransCanada, plans to submit an application to the National Energy Board (NEB) to construct and operate the Bootis Hill pipeline, a 5.2 kilometre, 20 inch diameter pipeline located approximately 130 kilometres (km) northwest of Rainbow Lake, Alberta.

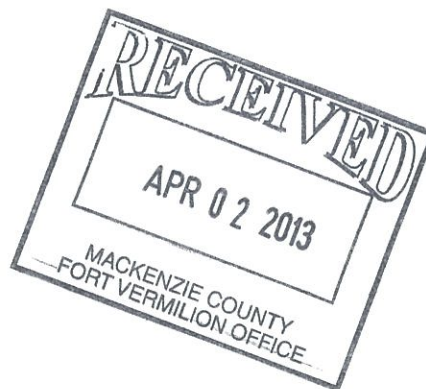
Due to changes in current customer demand in the area, NGTL will not be submitting an application in association with this pipeline at this time. Should this pipeline be required at some time in the future, TransCanada will once again engage stakeholders and Aboriginal communities in the area.

If you have any questions, please don't hesitate to contact the project team by calling Project Manager Cameron Mahmood at 403.920.5908 or toll free at 1.800.361.6522.

Yours truly,

A handwritten signature in black ink, appearing to be "C. Mahmood", written over a horizontal line.

**Bootis Hill Pipeline Project**  
Rebecca McElhoes, Community Relations Advisor  
TransCanada



9925 - 107 Street  
PO Box 2415  
Edmonton, Alberta T5J 2S5

Tel: (780) 498-8680  
Fax: (780) 498-7875  
WCB website: [www.wcb.ab.ca](http://www.wcb.ab.ca)



March 15, 2013



Dear Mayors, Reeves and Councillors:

**RE: April 28 - National Day of Mourning**

On April 28<sup>th</sup>, people across Canada stop to remember workers killed, injured or disabled at work.

In 2012, Alberta lost 145 workers to workplace injury or illness.

We all share in this loss, which is why we have developed a poster (enclosed) in recognition of the day. This poster will appear at workplaces, public places and in ceremonies across the province as a remembrance and tribute to the workers killed or injured on the job.

We have also included a small vinyl sticker to provide a tangible reminder to Albertans of the significance of April 28<sup>th</sup>. If you are interested in distributing them to visitors, we would be happy to provide you with a supply.

We ask that you display the poster and use it in any events marking Day of Mourning.

If you have any questions, need stickers or additional posters, please contact Dina DaSilva, WCB Corporate Communications department at 780-498-8616 or [dina.dasilva@wcb.ab.ca](mailto:dina.dasilva@wcb.ab.ca).

WCB-Alberta will be lowering its flags to half-mast on April 28<sup>th</sup>; we invite you to mark this important day by doing the same.

Respectfully,

Marcela Matthew  
Director of Corporate Communications,  
WCB-Alberta

Encl.